

e~Funds

E-Funds Guía para establecer su cuenta de usuario



Aprenda que tan fácil es pagar por Internet

Paso 1 : Creando su cuenta de usuario

The screenshot shows the homepage of the e-Funds for Schools website. At the top, there is a banner with the logo "e-Funds for Schools" and the tagline "Online Payment Solutions for Schools". Below the banner, the text "Round Lake Public Schools" is displayed. The main content area is divided into several sections:

- Attention!**: A message for first-time users stating they need to click on "Register Here" to set up their personal login and user information.
- Welcome to e-Funds for Schools**: A message explaining that the service eliminates the need for cash and checks, and is the easiest and fastest electronic payment system.
- Doing our part in "Keeping it Green"**: A message encouraging users to use e-Funds to reduce pollution and help save the environment.
- Login**: A section with fields for Username and Password, a Login button, and links for "Forgot Username" and "Forgot Password".
- New Users**: A section with a red arrow pointing to the "Register Here" link and a link to the "Registration Guide".
- Site Security**: A message stating that the site uses VeriSign SSL for secure e-commerce and confidential communications.

At the bottom, there are four columns with icons and text:

- Pay**: e-Funds for Schools accepts payment at anytime, for unlimited schools services from multiple payment platforms.
- Save**: We support parents by depositing small amounts into their child's college or savings account.
- Share**: Promoting fund raising has never been easier. Sharing while you pay is a perfect way.

Paso

Haga clic donde aparece la fleche roja , **Register Here** (como se muestra en la ilustración arriba)

Paso 2 - Ingresar datos para crear su cuenta:

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powered by Magic Wrighter
Online Payment Solutions for Schools
make payments
24 hours a day for all
school related expenses

Round Lake Public Schools

Log In
To begin using e-Funds for Schools, please log in.
* Username:
* Password:
Log In
[Forgot Username?](#) | [Forgot Password?](#)

Sign Up
New user? Sign up to start using e-Funds for Schools!
* Username:
* Password:
* Re-Enter Password:
* First Name:
* Last Name:
Email:
Phone:
Text Message Phone:
By clicking on "Sign Up!" I confirm that I have read, understand, and agree to the [Terms of Service](#), and [Privacy Policy](#) of e-Funds for Schools.
Sign Up!

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- Introducir todos los datos pertinentes en la sección **Sign Up**
- Guardar su nombre de usuario y contraseña en un lugar seguro
- Su contraseña necesitan tener una combinación de una letra mayúscula, una letra minúscula y un numero. En totalidad debe de consistir de 7 caracteres.
- Lea la política de privacidad y términos de servicio
- Ingrese la información pertinente a la cuenta y hacer clic donde apunta la flecha **Sign Up**

Paso 3 - Información del estudiante

- Ingrese el numero del estudiante o numero de familia en la espacio correspondiente, seleccionar **Add**. Los datos de su estudiante(s) aparecerán
- Si usted hará el pago por si mismo, favor de seleccionar '**Make Payments on Behalf of Yourself**' como se muestra en la ilustración.
- Luego haga clic donde dice '**Continue to Account Overview**'

Paso 4- Verificación de numero de estudiante o familia

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Home Payment Options Advisory Services Account Settings Logout

Guided Account Set Up

▼ **Step 1 - Student Management**

Your Student(s):

Name	Number	School Name	Grade	Status
Acosta, Megan	2956	High School		Active

Add Student(s) by:

Family Number: or, Student Number:

Enter the family number, or student number(s) for the student(s) you would like to associate with your account, and then click "Add." After you have finished adding students, or you are making payments for yourself, click "Continue to Account Overview."

- Verifique el numero de estudiante o familia y después seleccione '**Continue to Account Overview**'
- Si usted no tiene a un estudiante inscrito esta pagina ilustrada arriba no se mostrara.

Paso 5 – Verificación de numero de estudiante o familia

- Verifique el numero de estudiante o familia y después seleccione ‘continue to account overview’
- Si usted no tiene a un estudiante inscrito esta Paso ilustrada arriba no se mostrara.

The screenshot shows the e-Funds for Schools website. The header includes the logo and tagline "Online Payment Solutions for Schools" with a subtext "make payments 24 hours a day for all school related expenses". Below the header is a navigation bar with links: Home, Payment Options, Advisory Services, Account Settings, and Logout. The main content area is divided into three sections: Payment Options, Advisory Services, and Account Settings. The Payment Options section includes links for "Make a Payment", "Schedule a Pre-Authorized Payment", "Manage Pre-Authorized Payments", "View Payment History", and "View Pre-Authorized Payment History". The Advisory Services section includes links for "Low Lunch Balance" and "Student Fees". The Account Settings section includes links for "Personal Information", "Student Management", "Payment Information", "Change Password", and "Notifications". On the right side, there is a sidebar with a table titled "Your Student(s)" showing a student named William X with a balance of \$70.00, updated 10 months ago. Below the table are sections for "Pending Payments" and "Scheduled Payments", both indicating no payments at this time. The footer contains links for Privacy Policy, Terms and conditions, and Customer Service, along with a copyright notice for 2012 e-Funds for Schools.

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Home Payment Options Advisory Services Account Settings Logout

Payment Options

- Make a Payment**
Towards school payment item(s)
- Schedule a Pre-Authorized Payment**
Setup a payment that occurs at regular intervals
- Manage Pre-Authorized Payments**
Manage your scheduled pre-authorized payments
- View Payment History**
Review history of payments made to school(s)
- View Pre-Authorized Payment History**
Review history of pre-authorized payments

Advisory Services

- Low Lunch Balance**
Setup payments for low lunch balance(s)
- Student Fees**
Review outstanding and historical student fees.

Account Settings

- Personal Information**
Manage your contact information
- Student Management**
Manage students associated with your account
- Payment Information**
Manage your checking and credit card information
- Change Password**
Manage your account password
- Notifications**
Manage how e-Funds for Schools notifies you.

Your Student(s)

Name	Balance	Updated
William X	\$70.00	10 months ago

Student(s)

Pending Payments

You have no pending payments at this time.

Scheduled Payments

You have no scheduled payments at this time.

Pre-Authorized Payment(s)

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El menú contiene lo siguiente:

- Opciones de pago
- Servicios de asesoría
- Configuración de su cuenta
- Pagos pendientes
- Pagos recurrentes autorizados

Paso 6 - Nuevos pagos (configuración de cuenta/Información de pagos)

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Home Payment Options Advisory Services Account Settings Logout

Select Payment Method

New Checking Account New Credit / Debit Card

- Payment from your checking account is the **lowest cost payment option** available to you, and our preferred form of payment.
- [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

Enter New Checking Account Information

Routing Number:

Account Number:

Account Number (Confirm):

A deposit ticket is **not** to be used to enter the routing number. The routing number on a deposit ticket can be different than an actual check. Please enter the routing number from an actual check to ensure the payment will process correctly.

NAME ADDRESS CITY, STATE ZIP DATE 0123 01-23456789

PAY TO THE ORDER OF \$ DOLLARS

BANK NAME ADDRESS CITY, STATE ZIP

FOR
HO 123456789 01234567890123 0123

Routing Number Account Number Click to Zoom

Fee Notice

If any e-Funds For Schools payment that is authorized from your checking account is returned for Non Sufficient Funds "NSF", the e-Funds For Schools service provider will charge your account a \$15.00 NSF Fee. Payments that are returned as NSF may be retried up to an additional 2 time(s).

There will be a \$1.00 per payment convenience fee added to each payment you make using this service.

Consent

☐ I confirm that the above listed information is correct, and to pay the associated fee(s) assessed and collected by the third party payment processor on each payment made with this payment method.

Save

[Back to Account Settings](#)

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Al iniciar un pago por primera vez se requiere que usted ingreso los datos pertinentes a su cuenta bancaria o información de su tarjeta de crédito/debito.

- Primero, seleccione **Payment Information** ubicado en el menú principal
- Luego, seleccione el método de pago: cuenta bancaria o tarjeta de crédito/débito (**New Checking Account** or **New Credit/Debit Card**) y ingrese la información correspondiente
- Después haga clic donde dice '**Save**'

Paso 7-Nuevos pagos/Pagos programados

The screenshot shows the 'e-Funds for Schools' website interface. At the top, there is a banner with the logo and text: 'Online Payment Solutions for Schools', 'make payments 24 hours a day for all school related expenses', and 'powered by Magic Wrighter'. Below the banner, the user is logged in as 'Round Lake Public Schools'. The navigation bar includes 'Home', 'Payment Options', 'Advisory Services', 'Account Settings', and 'Logout'. The 'Payment Options' menu is expanded, showing three options: 'Make a Payment' (selected with a red arrow), 'Schedule a Pre-Authorized Payment', and 'Manage Pre-Authorized Payments'. Below the menu, there is a section titled 'Select Primary Payment Account' with a table showing the selected account: 'Checking' with description '*****8888 (672460719)'. A 'Save' button is at the bottom of this section. A red arrow points to the 'Make a Payment' option in the menu. Below the table, there is a link 'Back to Account Settings'.

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Home **Payment Options** Advisory Services Account Settings Logout

Make a Payment *Towards school payment item(s)*

Schedule a Pre-Authorized Payment *Setup a payment that occurs at regular intervals*

Manage Pre-Authorized Payments *Setup a payment that occurs at regular intervals*

• Payment from your checking account is the lowest cost payment option available to you, and our preferred form of payment.
• To use your existing checking account information, [click here](#).
• [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

Select Primary Payment Account

Account	Description
<input checked="" type="radio"/> Checking	*****8888 (672460719)

Save

[Back to Account Settings](#)

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- Para programar un pago, seleccione **Payment Options** y después seleccione **Make a Payment** como se muestra en la ilustración arriba

Paso 7 (Continuación de como hacer un pago)

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Home Payment Options Advisory Services Account Settings Logout

Schedule Payments

Payment Type: Checking Account Number: *****888 Routing Number: 672460719

• Make one payment for multiple students by selecting the tab with the child's name, and then adding the desired item(s).
• You can get additional information about an item by holding your mouse pointer over the item name.

William X General Items

Elementary School

Lunch Payments	\$50.00	2012-09-11	Added
Book Rental	20.00	2012-09-11	Add
Class Picture	15.00	2012-09-11	Add
Electronic Payments	0.00	2012-09-11	Add
Field Trip - Children's Museum	5.00	2012-09-11	Add
Field Trip - Planetarium	15.00	2012-09-11	Add
Field Trip - Zoo	10.00	2012-09-11	Add

Payments for 2012-09-11

Payment Item Name	Pay For	Amount
Lunch Payments	William X	\$50.00 Remove
Convenience Fee(s)		\$1.00
Total for 2012-09-11:		\$51.00

Continue

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- Ingrese la cantidad de su pago
- Indique la fecha de cobro usando la imagen del calendario para programar su pago y haga clic donde dice **Add**
- Si usted tiene más de un estudiante seleccione la lengüeta divisora que corresponde al estudiante para poder programar su pago. Cada estudiante tendrá una lengüeta divisora con su nombre.
- Después de programar todos los pagos deseados favor de verificar antes de seguir adelante.
- Por último seleccione **Continue** para seguir adelante con el proceso.

Paso 8 Verificación de pagos/selecciones

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Home Payment Options Advisory Services Account Settings **Logout**

Confirm your choices

Payment Type: Checking Account Number: *****888 Routing Number: 672460719

This payment will debit your checking account within 2 business days

Lunch Payments	William X	\$50.00
Convenience Fee		\$1.00
Total for 2012-09-11:		\$51.00

Please review the convenience fees associated with each payment. To process your payment, you must agree to pay the convenience fees listed above.

☒ I have reviewed, and confirm that I **accept** the above listed convenience fee(s).
☐ I **decline** paying all fees and want to cancel this payment.

[Back](#) [Submit](#)

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- Favor de revisar su pago(s) una vez más antes de finalizar el proceso (vea la ilustración arriba)
- Al hacer clic en el botón de opción (•) usted acepta pagar un cobro por usar este servicio de pagos
- Para completar su transacción favor de seleccionar **Submit** para finalizar el proceso de pago(s)

Paso 9 Recibo

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Home Payment Options Advisory Services Account Settings Logout

Receipt

Payment Type: Checking Account Number: *****888 Routing Number: 672460719

This payment will debit your checking account within 2 business days

Book Rental	William X	\$20.00
Convenience Fee		\$1.00
Total for 2012-09-13:		\$21.00

Confirmation Number: 1370113

Thank you for your payment. Please [print](#) this receipt for your records.

[Return to Main Menu](#)

2012-09-13 11:53:01 ET

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- Se le recomienda que **imprima** su recibo y lo guarde como referencia
- Favor de dirigirse al enlace de **Customer Service** al fondo de cada pagina si tiene alguna pregunta o preocupaciones

Gracias para usar e-Funds de Escuelas.