

# Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/558-ARTS

## BOARD OF DIRECTORS

### MEETING AGENDA

#### General Meeting

June 10, 2015

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## I. PRELIMINARY

### A. CALL TO ORDER

The Board Chair called the meeting to order at \_\_\_\_\_ p.m.

### B. ESTABLISH QUORUM

### C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

### D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)

Staff Evaluations (Gov. Code section 54957)

Interim Principal goal setting/evaluation/contract negotiation

Interim Vice-Principal goal setting/evaluation/contract negotiation

Director of Operations goal setting/evaluation

**E. CALL TO ORDER – REGULAR SESSION**

**F. ROLL CALL**

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	_____	_____
John Straw, Chair	_____	_____
Dr. Alfonso Bustamante, Vice President	_____	_____
Lucy Grant, Vice Chair	_____	_____
Boris Molina, Treasurer	_____	_____
Bobbie Kraus, Secretary	_____	_____
Valerie Sullivan, Member	_____	_____
Scott Overpeck, Member	_____	_____
Kristin Collins, Interim Principal	_____	_____
Vanessa Besack, Dir. Of Operations	_____	_____

**G. FLAG SALUTE**

**H. REPORT OF CLOSED SESSION DECISIONS**

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**B. FOR INFORMATION/BOARD**

Board Acknowledgments – Anniversaries – Kimberly Barraza-Lyons

**Five Year:** Dusty Brown, Jessica Chavez, Francisco Felix, Enrique Luna, Magdalena “Maggie” Martinez, Johana Nunez, Clara Olivan, Jannet Penaloza, Martha Ruiz

**Ten Year:** Martha Dominguez, Tania Garcia (Hernandez), Doraima Gomez, Marissa Munoz

Budget Update – May Check Register - Boris Molina

Executive Director job description – Kimberly Barraza-Lyons

Charter Renewal Update – Kimberly Barraza-Lyons

**III. ITEMS SCHEDULED FOR INFORMATION**

FSO report – Yoatzin Solis Hardman

ELAC report - Marcela Cid Rosas

Principal’s report

- o Local Control and Accountability Plan
  - Leadership Team Recommendations and Job Descriptions
    - School Director
    - TWBI/EL Coordinator
    - Assessment Coordinator
    - TK-K Site Coordinator

Expeditionary Learning ELA curriculum and training

Director of Operations Report

- o 2015/16 Budget
- o FY 2014-15 One-Time Fund Plan
- o Educational Protection Account - IT IS RESOLVED that the Education Protection

Account funds to be received by the school in FY 2015-2016 in the estimated amount of \$730,656, will be used solely for instructional non-administrative expenses.

- o Contract with Margaret Chidester & Associates
- o Donation Report

**IV. FOR BOARD DISCUSSION**

Budget

Charter Renewal

Executive Director Job Description

FSO Report

ELAC Report

Principal report, which may include anything from the report; specifically, but not limited to: Local Control and Accountability Plan, Leadership Team Recommendations and Job Descriptions for School Director, TWBI/EL Coordinator, Assessment Coordinator, and TK-K Site Coordinator, Expeditionary Learning ELA curriculum and training)

Director of Operations' Report, may include anything from the report; specifically, but not limited to: 2015/16 Budget; FY 2014-15 One-Time Fund Plan; Educational Protection Account - IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2015-2016 in the estimated amount of \$730,656, will be used solely for instructional non-administrative expenses; Contract with Margaret Chidester & Associates; and Donations

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

- A. Approve Check Register – May 2015

It is recommended that the Board approve Agenda Items A.	Motion: ___ Action: ___ Second: ___ Vote: ___
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**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from 5/13/15 Board Meeting

It is recommended that the Board approve Agenda Item A.	Motion: ___ Action: ___ Second: ___ Vote: ___
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- B. Approve LCAP

It is recommended that the Board approve Agenda Item B.	Motion: ___ Action: ___ Second: ___ Vote: ___
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- C. Approve School Director job description

It is recommended that the Board approve Agenda Item C.	Motion: ___ Action: ___ Second: ___ Vote: ___
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- D. Approve TWBI/EL Coordinator job description

It is recommended that the Board approve Agenda  
Item D.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

E. Approve Assessment Coordinator job description

It is recommended that the Board approve Agenda  
Item E.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

F. Approve TK-K Site Coordinator job description

It is recommended that the Board approve Agenda  
Item F.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

G. Approve 2015/16 Budget

It is recommended that the Board approve Agenda  
Item G.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

H. Approve FY 2014-15 One-Time Fund Plan

It is recommended that the Board approve Agenda  
Item H.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

I. Approve Educational Protection Account - IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2015-2016 in the estimated amount of \$730,656, will be used solely for instructional non-administrative expenses

It is recommended that the Board approve Agenda  
Item I.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

J. Approve Contract with Margaret Chidester & Associates

It is recommended that the Board approve Agenda  
Item J.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

K. Approve Executive Director job description

It is recommended that the Board approve Agenda  
Item K.

Motion: \_\_\_ Action: \_\_\_  
Second: \_\_\_ Vote: \_\_\_

## VII. ADJOURNMENT

The meeting was adjourned at \_\_\_\_\_ p.m.

The next regularly scheduled meeting is Wed., July 8, 2015, at 6:00 p.m. – Closed