

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/558-ARTS

BOARD OF DIRECTORS
MEETING AGENDA

General Meeting

December 14th, 2016

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at _____ p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	_____	_____
Dr. Alfonso Bustamante, Vice President	_____	_____
Valerie Sullivan, Chair	_____	_____
Scott Overpeck, Vice Chair	_____	_____
Boris Molina, Treasurer	_____	_____
Bobbie Kraus, Secretary	_____	_____
Flor Barajas Tena, Member	_____	_____
Kristin Collins, School Director	_____	_____
Vanessa Besack, Dir. Of Operations	_____	_____

G. REPORT OF CLOSED SESSION DECISIONS

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget Update – November Check Register - Boris Molina/Leigh Taylor, CSMC

III. ITEMS SCHEDULED FOR INFORMATION

- FSO report – Felicia Brown
- ELAC report - Elisabeth Moreno
- School Director’s report
- Director of Operations Report
 - 2015-16 Audit
 - Marketing Generalist Job Description
 - First Discussion on Process for Long-term Facilities Plan
 - Donation Report

IV. FOR BOARD DISCUSSION

Potential New Board Member Flor Barajas Tena
Budget
FSO Report
ELAC Report
School Director report
Director of Operations report, including but not limited to 2015-16 Audit, Marketing Generalist Job Description, Process for Long-term Facilities Plan, and Donation Report

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – November 2016

It is recommended that the Board approve Agenda Items A. Motion: ___ Action: ___ Second: ___ Vote: ___

B. Approve Invoice from VTD (Auditors) for \$6,243

It is recommended that the Board approve Agenda Items B. Motion: ___ Action: ___ Second: ___ Vote: ___

VI. ITEMS SCHEDULED FOR ACTION

A. Approve 2015-16 Audit

It is recommended that the Board approve Agenda Item A. Motion: ___ Action: ___ Second: ___ Vote: ___

B. Approve Marketing Generalist Job Description

It is recommended that the Board approve Agenda Item B. Motion: ___ Action: ___ Second: ___ Vote: ___

VII. ADJOURNMENT

The meeting was adjourned at _____ p.m.

The next regularly scheduled meeting is Wed., January 11, 2017, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session