

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/558-ARTS

BOARD OF DIRECTORS
MEETING AGENDA

General Meeting

June 8, 2016

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at _____ p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Conference with Legal Counsel – Anticipated Litigation, one possible case: Government Code sections 54954.5 (c) and 54956.9 (d)(2)

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)

Staff Evaluations/Privacy or Other Confidential Issue (Government Code section 54957(b))

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	_____	_____
Dr. Alfonso Bustamante, Vice President	_____	_____
Lucy Grant, Vice Chair	_____	_____
Boris Molina, Treasurer	_____	_____
Bobbie Kraus, Secretary	_____	_____
Valerie Sullivan, Member	_____	_____
Scott Overpeck, Member	_____	_____
Kristin Collins, School Director	_____	_____
Vanessa Besack, Dir. Of Operations	_____	_____

G. REPORT OF CLOSED SESSION DECISIONS

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget Update – May Check Register - Boris Molina/Leigh Taylor, CSMC

Board Acknowledgments

◆ Recognition of Service:

- John Straw

◆ Anniversaries

- Five Year:

- Nora Barreto
- Margarita Chavez
- Mirna Hernandez
- Louie Oliveros
- Zoila Reyna

- Ten Year:

- Elizabeth Bausman
- Crystal Guzman
- Patty Ledom
- Clara Olivan
- Yeslene Reynoso
- Sean Smith

III. ITEMS SCHEDULED FOR INFORMATION

FSO report – Valerie Sullivan

ELAC report - Elisabeth Moreno

School Director's report

- LCAP
- Job Descriptions - F/T Arts Coordinator and PBIS Counselor

Director of Operations Report

- 2016/17 Budget
- Educational Protection Account - *IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2016-2017 in the estimated amount of \$758,676 will be used solely for instructional non-administrative expenses.*
- HR Contract Recommendation
- Contract with Caribou for Parking
- Job Descriptions - Nutritional Services Cashier; Community Outreach and Recruitment Liaison; Human Resources Administrative Assistant; and Librarian
- Donation Report

IV. FOR BOARD DISCUSSION

Budget

FSO Report

ELAC Report

School Director report, including but not limited to: LCAP and job descriptions

Director of Operations report, including but not limited to 2016/2017 budget, education protection account, HR contract recommendation, Caribou Parking contract, job descriptions, and donation report

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – May 2016

It is recommended that the Board approve Agenda Items A. Motion: ___ Action: ___ Second: ___ Vote: ___

B. Approve VTD invoice in the amount of \$5,433.00

It is recommended that the Board approve Agenda Items B. Motion: ___ Action: ___ Second: ___ Vote: ___

VI. ITEMS SCHEDULED FOR ACTION

A. Approve Minutes from 5/11/16 Board Meeting

It is recommended that the Board approve Agenda Item A. Motion: ___ Action: ___ Second: ___ Vote: ___
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- B. Approve Educational Protection Account - IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2016-2017 in the estimated amount of \$758,676 will be used solely for instructional non-administrative expenses.

It is recommended that the Board approve Agenda Item B. Motion: ___ Action: ___
Second: ___ Vote: ___

- C. Approve 2016/2017 budget

It is recommended that the Board approve Agenda Item C. Motion: ___ Action: ___
Second: ___ Vote: ___

- D. Approve HR contract recommendation

It is recommended that the Board approve Agenda Item D. Motion: ___ Action: ___
Second: ___ Vote: ___

- E. Approve contract with Caribou for Parking

It is recommended that the Board approve Agenda Item E. Motion: ___ Action: ___
Second: ___ Vote: ___

- F. Approve Job Descriptions for:
1) F/T Arts Coordinator
2) PBIS Counselor
3) Nutritional Services Cashier
4) Community Outreach and Recruitment Liaison
5) Human Resources Administrative Assistant
6) Librarian

It is recommended that the Board approve Agenda Item F. Motion: ___ Action: ___
Second: ___ Vote: ___

- G. Approve LCAP

It is recommended that the Board approve Agenda Item G. Motion: ___ Action: ___
Second: ___ Vote: ___

VII. ADJOURNMENT

The meeting was adjourned at _____ p.m.

The next regularly scheduled meeting is Wed., July 13, 2016, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session