

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

General Meeting

March 11, 2015

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 6:03 p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)
Staff Evaluations (Gov. Code section 54957)
Director of Operations goal setting/evaluation

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	x	_____
John Straw, Chair	x	_____
Dr. Alfonso Bustamante, Vice President	x	_____
Lucy Grant, Vice Chair	_____	x
Boris Molina, Treasurer	x	Left at 8:30
Bobbie Kraus, Secretary	x	_____
Valerie Sullivan, Member	x	_____
Scott Overpeck, Member	x	_____
Kristin Collins, Interim Principal	x	_____
Vanessa Besack, Dir. Of Operations	x	_____

G. FLAG SALUTE

H. REPORT OF CLOSED SESSION DECISIONS

On motion made by bk, seconded by ab, the board on a vote of 7 in favor (bk, ab, kbl, bm, vs, js, so) and 0 opposed, approved the following staffing changes:

<u>2014/15 Staffing Appointments</u>	<u>Effective Date</u>
Catalina Mayo Rodriguez, (KEDS)	2/09/2015
Carlos Ruben Salazar (Guitar/Mariachi Teacher)	2/17/2015
Angelica Lopez, (KEDS)	2/23/2015

<u>2014/15 Staffing Resignations</u>	<u>Effective Date</u>
Marlene Abarca, (KEDS)	3/6/2015

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Maria Castillo – I am the mother of Abraham. Speaking due to instructions given by Ms. Collins and Ms. Sachs prohibiting me from having lunch with my son unless I have permission from his teacher and limiting me from eating lunch with him to once a week. I have written details about my son – not respecting his religious belief or his conscience, which have been developed by the Bible. Teacher has threatened my son with a red card if he cannot participate in activities knowing he can't because they go against his conscience. I began coming to school and eating with him because he was suffering from

anxiety because of his teachers. Many employees motivated me to eat lunch with him but now I am restricted because I complained. I ask you to help me and allow me to eat lunch with my son every day for the sake of his help. I ask that you research and investigate this problem.

Mary Vidal – I am the mother of two children at OCEAA. I am here to report that the lunchtime given is insufficient. Ten minutes is impossible. Having healthy, nutritious meals does not help if students are not given enough time to eat. I have seen headache, stomach pain, and nausea from not eating. Children are not playing because they have to line up and want to get in line. Proposes having lunch first and then go out to play and to allow more time. I am happy to collect signatures from many other parents that share the same concerns that I share.

Rocio Alarcon – I have a child in 3rd grade. I am worried because of the recess the children are having. They are not playing because they are stressed out about being first in line because they want to be the first to eat and they don't have enough time to eat. This is not healthy. They need time to decompress and relax after being in the classroom. They need to refresh.

Marcela Rosas – I am here to ask for parent volunteers specifically in support in the math area. Teachers who teach math are in dire need of support. I would like to request support from the Board and Administration to ask for volunteers from OCSA and understands they have high performing students in math. I have talked to the volunteer coordinator at OCSA and she says there are volunteers available. Grades 3 thru middle school are in dire need. OCSA has volunteers to help but we need help from Mrs. Collins, the Administration and the Board. Also expressed concerns re ELAC. We learned that we always need to have an ELAC agenda at every ELAC meeting. LGH left bylaws to follows. Still developing those bylaws. She finds there are conflicting attitudes between ELAC and OCDE representative. There is a disagreement as to ELACs role. ELAC is not to have participation in math and English Language Art programs per OCDE representative. Wants help from Board as to understanding of what ELAC is. ELAC needs clarity as to the role of and support from ELAC. Needs participation of all stakeholders. Last point is priority and would like the students to be the number one priority.

B. FOR INFORMATION/BOARD

Budget Update – February Check Register - Boris Molina/Jennifer Afdahl Rice, CSMC

Account Balances:

Payroll \$50,168.82

General \$206,583.64

OCDE \$1,413,169.91

General ledger and check register presented.

Had some additional income come in this year so revenue is slightly higher than what was in the budget. Also, our expenses were slightly lower than what was anticipated in the budget. Total revenue received, primarily due to state revenue; expenses are almost \$4 million largely due to personnel. Still good news even though we still have a deficit. Long term liabilities will change from zero once our construction loan is funded. Actuals through January shows restricted funds in the negative, which is what we want to see.

This means we are properly allocating. We show additional money in local revenue (FSO, fundraising, etc.) more than in past years. Net loss thru January is about \$261,000.

Strategic Planning – John Straw

OCEAA STRATEGIC PLANNING PROCESS

DRAFT, MARCH 11, 2015

Action	When	Who
1. Establish General Process and Timeline	March 11	Board and Admin
2. Develop Pillars* of Focus of OCEAA for Strategic Plan (including background, key data, and current realities)	March 11, March/April	Board, Admin, Staff Leadership
3. Define the “What” of Each Pillar (i.e. “Where do we want to be in 3-5 years for each pillar?”)	April/May	Board, Admin, Staff Leadership
4. Define the “How” of Each Pillar (i.e. “What do we need to do by when and by whom to accomplish our goals?”)	May/June	Subcommittees for each Pillar (Reps of Board, Admin, Staff)
5. Develop Marketing, Outreach, and Monitoring Plans for Strategic Plan	June-August	Board, Admin
6. Evaluate Progress Toward Goals of Plan	Quarterly	Board, Admin, Staff Leadership

- Possible “pillars” for OCEAA could be Dual Language, Arts, Technology, The OCEAA Graduate (what we want our students to have learned/experienced by graduation), Fundraising, and School Community.

Foresees involving parents. Plan may be to aggressive and may need to slow it down. Sees the board doing check ins/follow ups on a monthly basis.

Charter Renewal Update – Kimberly Barraza-Lyons

Need to include or use strategic planning. Need to be reflective. Met and gave ideas of strengths, challenges, where we want to go. Working under tight deadline but have had worse. Neal had some questions that Kim sent to Mavis Mitchell. Mavis has not yet responded and Kim will follow up so we can get the process going asap. Does the district want a specific format, do we include all LCAP or just some, can they restructure it so it is more streamlined, how does that affect the district’s request with a redlined copy of the prior renewal document. Tom and Neal are working on it, OCEAA has given a lot of data they have asked. OCSA is also renewing this year. Kim is going to get the old renewal document as a reference that might answer some of the questions if Mavis does not get back right away. Kim came away from the meeting feeling hopeful – despite the money it is costing – because it will be money well spent. The read last renewal and saw it as a technology not art school, which is not our focus. Both Tom and Neal have a lot of experience with charters and the renewal process.

III. ITEMS SCHEDULED FOR INFORMATION

FSO report – Yoatzin Solis Hardman (10 min.)

Raised more money this year than last year with the Winter event.

ELAC report - Marcela Cid Rosas (10 min.)

The PowerSchool parent workshop took place. Taught by Mr. Felix. Showed parents how to access online student information. There were some problems getting this workshop

going primarily due to presence of OCDE representative. Had first been scheduled to take place in November. It was then set for February. There was confusion over coordination of the dates. The February PowerSchool workshop coincided with a workshop by Ms. Hernandez and run by the social worker. Parents did not know which one to go to so as a group the parents attended the social worker workshop so the PowerSchool workshop was cancelled but it finally went forward on Tuesday.

Principal's report

Student Achievement

- ❖ 2014-15 CELDT Data Presentation – Claudia Sachs
 - Presented the data at the ELAC meeting.
 - Number of English Learners – 48% of our students; started year at 50%. Lower now due to reclassification. Most of the ELs are in Kinder going steadily down. Grade 6 is 11, grade 7 is 9 and grade 8 is 11.
 - 2012/2013 – 37.6% were proficient; 2013/2014 - 25.6% were proficient; 2014/2015 - 41.5% were proficient
 - 18 students have reclassified this January. Missing information about students who reclassified in the fall.
 - The only grade to show a drop was 5th grade. 6th grade made the most dramatic improvement.
 - Majority of ELS fall in intermediate, early advanced and advanced.
 - Next steps: Continue supporting our ELs, continue to monitor students' English acquisition and students who reclassified in January 2015.
- ❖ California Assessment of Student Performance and Progress (CAASPP):
 - 3rd-8th grade teachers were trained in setting up and administering the Smarter Balanced interim and summative assessments;
 - SBAC interim assessments will begin March 10th.
 - SBAC summative assessments will take place in May: grades 3-5 from May 4-15, and grades 6-8 from May 18-29.
 - APRENDA will be administered the week of April 13-17
 - 5th and 8th grade students will take the science CST exam April 27-29
- ❖ 7th and 8th Grade CCSS Curriculum & Benchmark Transition Presentation – Ms. Tania Hernandez
 - 2014 – took Smarter Balanced Assessments. Very different from prior assessments. All done on computer. The test was adaptive so questions would change depending on how well the student did on prior questions. Had a performance task component where they read several texts, saw a video and were give 3 possible writing tasks integrating the 6 traits of language. Noted many problems with this test. Students overwhelmed and gave up at the start. Some didn't answer all the questions. Knew changes needed to be made so students could be prepared for the tests the following year. More sample tests had to be given. Had to align the 6 traits language across classes. Revised units to include writing tasks that followed the Smarter Balanced performance task. Piloted a writing curriculum that focused on non-fiction. Added reading lessons in with the writing lessons. As a teacher Ms. Hernandez did a lot of writing with them to show them that adults do it to and the first draft is not the final draft. Current assessments are aligned to the Smarter Balanced assessments. Happy to see on the benchmark that students specifically made citations from the text. These citations were complete. Paragraphs transitioned with their thoughts being supported by evidence. Commentary is now more meaningful. More thought-provoking questions. Still need to continue to refine this unit and revise current units to follow this same structure; provide a variety of writing assessments; continue lessons on conclusion, commentary and other trait lessons, particularly conventions.

Professional Development

- ❖ March 4 Professional Development Day: Liz Jaymeson from West Ed had to cancel due to health issues. A different trainer was not available due to the short notice; rescheduling options are under discussion. ILT created an alternative agenda (attached) and teacher feedback was positive.
- ❖ Teachers have completed their first round of Close Reading lessons based on the January West Ed training; student work has been shared and analyzed in grade level PLCs and in vertical grade clusters at the March 4th PD day; ILT leads will present this work at upcoming board meetings.
- ❖ A volunteer teacher leader group is being trained in the new ELD Standards to prepare for improvements to ELD instruction next year.
- ❖ Kristin Collins participated in an LCAP Webinar to prepare for the annual review process.

Human Resources/Finances

- ❖ OCEAA's loan with Raza Development will officially close by the Mar. Board meeting. The loan is the first milestone in the preparation for the Kindergarten Annex set to open in the 2015/16 school year.
- ❖ OCEAA completed its 2nd Interim Report on Feb. 27. The report was sent to the District both electronically and through hand delivery.
- ❖ The Employee Handbook was last revised in 2007 and still refers to teachers as being at will employees. In order to avoid confusion in the early stages of hiring for next year, a revised Teacher Intent to Return memo has been submitted for your review.

Enrollment Update

- ❖ Total enrollment at OCEAA is at 569 students.
- ❖ A dismissal was recommended for a fourth grade student. The student disenrolled on March 2, 2015 and enrolled at his home district
- ❖ The February tour was completed successfully. The last tour remaining is scheduled for March 6, 2015
- ❖ Lottery number distribution begins on March 2 through March 13
- ❖ The mandatory dual immersion parent meetings are scheduled for March 11 and 12
- ❖ Drawing of lottery numbers is tentatively scheduled for Monday, March 16, but may change to Friday, March 20, 2015
- ❖ There are 29 families that are currently in the process of obtaining sibling priority:

Technology Update

❖ **Infrastructure & Telecommunications**

BIIG Grant:

Installation of the Fiber connection for our main building is tentatively scheduled for September/October 2015. In the meantime we will continue with our current carrier, whose contract expires in October. If the installation is rescheduled for later than October 2015, we will continue with the current carrier on a month-to-month basis until the fiber connections is installed.

Annex Enterprise Wireless and Network Electronics Project

RFP# TECH-2016-100 Project – March 3rd is the closeout date for accepting bids. We will be evaluating and awarding the bid to the best responsible bidder. Bid award and out of pocket funding must be board approved before March 27th, in accordance with E-rate rules. May have to schedule a special meeting to approve contract.

❖ **Hosted Applications**

New Technology Services Provider

We have contracted with a new technology services provider NIXSYS, which will be assisting with desktop support, server and application maintenance, as well as special projects required to enhance the user experience at OCEAA. Currently they are assisting with setting up the Registration Gateway Virtual Server, and the PowerSchool Test Virtual Server we will be hosting in-house

New Student Registration System

Implementation of SRC Registration Gateway is under way. This is our new student registration system, which we have scheduled to go live for the April Kinder registration.

New PowerSchool Test Server

We are deploying a new PowerSchool Test Server to help with the implementation of standards grading and grading practices. The ILT team will be accessing the Test Server via the Grade book to try out the enhanced grading practices without fear of damaging data. The tech department will use the test server to import CCSS standards into the database and design a new standards based report card.

Educational Technology

The tech committee has been working on identifying impediments experienced by our students when using the OCEAA provided tech devices. The Goal is to design lessons to scaffold and build capacity for our students. These lessons would be administered at the beginning of the next school year, with the outcome being that our students can navigate and use a computer effectively to create content, submit assignments and interact with teacher lessons/presentations.

Accelerated Reader

- 47% of students have averaged at least 75% or better on quizzes taken in February. Breakdown per grade-level is as follows:
 - TK – N/A
 - K – N/A
 - 1st Grade – 50%
 - 2nd Grade – 46%
 - 3rd Grade – 44%
 - 4th Grade – 35%
 - 5th Grade – 42%
 - 6th Grade – 49%
 - 7th Grade – 63%
 - 8th Grade – 56%
- 75% (or 433 out of 579) OCEAA students have at least taken 1 quiz
- Since the beginning of the school year, OCEAA students have read 10,771 books and 112,666,548 words collectively.

ST Math

Students as a whole have achieved 52% progress. This is on pace with the progress goals for the year at this point in time.

Nutritional Services

- ❖ Student Participation – Breakfast Program participation 38%; State average 22%; Lunch Program participation 84%; State Average 53%
- ❖ Agriculture Under Secretary Kevin Concannon today announced the availability of up to \$4 million in funding for states to support implementation of new national professional standards for all school nutrition employees who manage and operate the National School Lunch (NSLP) and School Breakfast Programs (SBP). The new standards, also announced today, through the final [Professional Standards rule](#), are a key provision of the Healthy, Hunger-Free Kids Act of 2010 (HHFKA).

Facilities

- ❖ Demolition of the downstairs portion of the Annex started on March 2. OCEAA is currently still working with PCSO, LMA and the City to pull the final permits needed for the tenant improvement project.
- ❖ OCEAA has canceled its contract with GoldenEye after staff had complained several times of doors being left open, trash not being collected and other concerns. As of March 2, the maintenance contract was given to Extreme Touch Cleaning Services, which had worked with our Facilities Coordinator Enrique Luna before and were highly recommended. The change has a neutral effect on the operational budget.

KEDS

- ❖ Angelica Lopez was hired as 1st grade KEDS teacher. Angelica brings in over 10 years of experience working with elementary students. Thank you to KEDS teacher Terrie Rivera for recommending Angelica.
- ❖ Catalina Rodriguez is now the new 6th grade KEDS teacher. Andy Contreras has moved to become the new 5th grade KEDS teacher.
- ❖ Marlene Abarca has resigned as KEDS teacher due to a full time employment opportunity elsewhere. Valerie Gonzalez will be moved to fill in the kinder position. We are working to find a solution for the 2nd grade class that Valerie will be transitioning out of.
- ❖ Carlos Salazar has begun the mariachi classes on March 2. Margarita Chavez has also returned as the mariachi violin teacher. Final enrollment numbers will be known within the next two weeks.
- ❖ Margarita Chavez is working with Erica Vicario in scheduling a performance for the city of Santa Ana's Dia del Niño event in late April. Kinder KEDS will be performing. The mariachi group will also try their best to have a short set ready to perform.
- ❖ The first ever food truck event was held on Friday February 27. Jessica Chavez, Van Nguyen, Mary Pastrana and Kamil Hazel participated in coordinating and promoting the event. A profit of \$200 was made.
- ❖ Kamil Hazel has begun selling paletas (ice pops) as a KEDS fundraiser. Paletas were sold at the Quetzal event, food truck event, and during KEDS pickup time. The paletas are selling very fast and are being very profitable to KEDS.
- ❖ Kamil continues to work with a small group of KEDS teachers in planning for the summer arts camp. The camp is tentatively scheduled to begin June 22 and run through July 24. For the first year ever we have applied for lunch and snack to be served at no cost to our students.
- ❖ W.O.W Wednesday will take place on March 4, 2015. 30+ students will be walking to the park to eat and then will head to the movies. A group of KEDS staff will supervise all students.
- ❖ Lower school KEDS staff will begin our Mothers Day fundraiser this month. Under the direction of Patty Leedom and Yeslene Reynoso, KEDS students will create works of art and that can then be applied to cups, shirts, phone cases etc.
- ❖ The ASES visit for KEDS has been rescheduled from March 9-10 to April 9-10.
- ❖ The Staff/ Teacher of the Month for KEDS is a new incentive program for KEDS staff.

Last month Terrie Rivera was honored as the January teacher of the month. The February teacher/staff of the month will be announced on Thursday March 5, 2015.

Arts

- ❖ **Quetzal** Quetzal concert was terrific! OCEAA students performed, FSO hosted a food sale. Concern about small amount of families who joined. How can we get more community involvement at events?
- ❖ **Arts PD** Updated teachers on new National Arts Standards. Will begin to implement. Worked with teachers on responding to art and having students think critically.
- ❖ **OCMA Family Day** Sunday March 8th Student performances TK/5th /6th /7th 8th.
- ❖ **Barnes and Noble** Arts Fundraiser March 19th.
- ❖ **Student Art Contest** Hosting an art contest. 10 winners will spend the day at Crescendoh art studio in Santa Ana. Jenny Doh has volunteered her time to share a workshop with OCEAA students.

Other

- ❖ Continuation of Middle School workshop (second series of classes) began on February 17 and will end on March 24, 2015. Classes are on Tuesdays during ORCA Pod period.
- ❖ A series of 3 parent workshops on topics regarding the development of the brain, substance abuse, and how to build healthy relationships, were met with large success. Parents were very pleased with workshops and requested that classes continue next school year. Our social worker has been provided contact information of facilitator for future reference
- ❖ Field Trips:
 - 5th grade students attended the annual overnight field trip to Riley's Farm
 - 6th grade students attended the annual overnight field trip to Outdoor Science School
 - Student and teacher feedback was overwhelmingly positive about both trips; thank you to FSO for supporting these special activities

Annex Construction Update (2 min.), which will include: (Vanessa)

Very close to closing the loan. Demolition started last Monday. We are on schedule.

- Site Security – Initially the proposal was for \$35-40 thousand in general contractors proposal. Took it out because they would add a 6% fee. General contractor is leaving tools and materials inside the building. Already had some copper wiring stolen from the building. General contractor has asked for security. PCSD will take this on and will save us a little money.
- Special Inspections - to make sure that structurally everything is sound in the building as people continue to work in the building.

Prop. 39 Beta Test Presentation (5 min) by Essco

Lighting was done in room 218. It got rave reviews. We have Prop. 39 funds to retrofit the rest of the building.

Put meters on this classroom and on the classroom next to it. Over last two months there were huge savings of 73%. Some of this comes from day lighting but not a lot. Estimate that the fixtures have about 50% savings and the rest from occupancy sensors. The teacher can control the lights from the front of the classroom. Can dim portions of the room. Teacher dims the lights to control the moods of the students and calm them down and helps high-energy students focus more on the schoolwork.

We have about \$56,000 received for planning. We have spent \$7,500. We are getting another \$110,000. We are doing the classrooms and we can now do hallways, offices and cafeteria.

Donations – February 2015

DATE	SOURCE	DESCRIPTION	AMOUNT
2/11/15	Jogathon	School site Fundraising	\$3,075.65
	Riley's Farm	School site Fundraising	\$1,030.00
	Valentine's Gram 5th	School site Fundraising	\$308.86
	Outdoor Science School	School site Fundraising	\$325.00
	Ms. Aguilera	Bus Donation	\$27.00
	Samuel Diaz	Parent Funding Agreement	\$40.00
	Stephanie Benitez	Parent Funding Agreement	\$50.00
	Alaniz Barrera	Parent Funding Agreement	\$100.00
	Chloe Barrera	Parent Funding Agreement	\$63.00
	Saul Lopez	Parent Funding Agreement	\$50.00
	Isaac Ledesma	Parent Funding Agreement	\$25.00
	Mateo Rodriguez	Parent Funding Agreement	\$63.00
	Oliver Gallardo	Parent Funding Agreement	\$25.00
	Teacher Lounge Remodel	FSO	\$760.00
	FSO Memberships	FSO	\$28.00
	FSO Fall Catalog	FSO	\$81.00
	Bingo Night	FSO	\$200.00
2/26/15	FSO Fall Catalog	FSO	\$15.00
	Sofia Covarrubias	Parent Funding Agreement	\$100.00
	Aden Martinez	Parent Funding Agreement	\$100.00
	Frank Guereca	Parent Funding Agreement	\$25.00
	Ximena Ramirez	Parent Funding Agreement	\$200.00
	Alex Matilla	Parent Funding Agreement	\$25.00
	Hailey Espinoza	Parent Funding Agreement	\$25.00
	Outdoor Science School	School site Fundraising	\$1,465.00
	Target Donation	School site Fundraising	\$248.61
			\$8,455.12

Total \$8,455.12*

Totals to Date \$125,376.51*

13/14 - 14/15 Comparison +19,601.76*

**FSO contribution is \$1,084 this month and \$43,082.32 for the year.*

Direct Give Total: \$891.00

Corporate/Grant Funds: \$248.61

Direct Give To Date: \$26,064.44

Corporate/Grant Funds To Date: \$7,897.95

2013/14 DG Comparison: \$7,268.44

2012/13 C/GF Comparison: (\$29,110.85)

IV. FOR BOARD DISCUSSION

Strategic Plan – JS: should we move in this direction and what should be the first couple of steps? KBL: Wait until charter renewal and see what comes out of that because that will align with what we want to do. It is about a month delay. This will force us to read the charter renewal. This would be a good first step. Would like to see us as a Board start working on a strategic plan as soon as possible. KC: Appreciates the help. Wants it to stay focused and be rigorous. It will be time intensive. Would like to count on the Board for this. SO: It needs to be a “led” process. VS: There needs to be a commitment. JS: Agrees that there needs to be a point person to lead it. Does not think it should be Admin because they are overwhelmed right now. Maybe in June have a Board retreat to work out the pillars. KBL: It is the Board job to set school policy, not Admin. Doesn’t see it being done in one 6-hour retreat. Would need to break out into sub committees to avoid a Brown Act violation and then each sub committee would present to the full Board. Maybe be ready to present to the teachers when they come back for their pre-service days

prior to the students coming back to school next year. VB: Should include non-teaching staff in this too. JS is obvious choice to be the leader of this.

FSO report – JS: We had a Grammy award-winning artist almost for free at our school FSO did an amazing job putting it together. Some board members and only a few people from day staff were there. More representation was there from KEDS staff. Smattering of family members were there. Why can't we get people out there for this? VS: Teachers and students had not heard of this band. Maybe should have exposed the students to the band before hand. The kids drive the families there. FSO failed to cover this angle and did not get the kids involved in the event. TH: Ms. Vicario did use one of the band's pieces as a dance number and it was in the winter concert.

Principal's report, may include anything from the report; specifically, but not limited to:
CELDT Data – KBL: To what do we attribute the improvement? One thing that was different was the testing conditions. This is a one-on-one test. This year we had in-house staff to do the testing so students were taking the test with someone who was not a complete stranger.

7th and 8th Grade CCSS Curriculum & Benchmark Transition – KBL: SBAC testing is similar to the AP test.

Site Security – Will start as soon as the contract is approved.

Prop. 39 Beta Test – Pushing to start over spring break. Will need to order the products. Can get the fixtures in two weeks.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – February 2015

It is recommended that the Board approve Agenda Items A.	Motion: bk Action: Pass Second: so Vote: bk, ab, kbl, vs, js, so in favor
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VI. ITEMS SCHEDULED FOR ACTION

A. Approve Minutes from 2/11/15 Board Meeting - Tabled

It is recommended that the Board approve Agenda Item A.	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve Minutes from 2/11/15 Special Board Meeting - Tabled

It is recommended that the Board approve Agenda	Motion: ____ Action: ____
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Item B.	Second: _____ Vote: _____
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C. Approve Riley's Farm Overnight Field Trip

It is recommended that the Board approve Agenda Item C.	Motion: ab Action: Pass Second: kbl Vote: bk, ab, kbl, vs, js, so in favor
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D. Approve Outdoor Science School Overnight Field Trip

It is recommended that the Board approve Agenda Item D.	Motion: kbl Action: Pass Second: vs Vote: bk, ab, kbl, vs, js, so in favor
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E. Approve Site Security Contract with Commercial Protective Services, Inc.

It is recommended that the Board approve Agenda Item E.	Motion: vs Action: Pass Second: bk Vote: bk, ab, kbl, vs, js, so in favor
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F. Approve Contract with Ninyo & Moore

It is recommended that the Board approve Agenda Item F.	Motion: bk Action: Pass Second: kbl Vote: bk, ab, kbl, vs, js, so in favor
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G. Approve Lighting Proposal from Essco using Prop. 39 Implementation Funds

It is recommended that the Board approve Agenda Item G.	Motion: kbl Action: Pass Second: so Vote: bk, ab, kbl, vs, js, so in favor
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VII. ADJOURNMENT

The meeting was adjourned at 9:51 p.m.

The next regularly scheduled meeting is Wed., April 8, 2015, at 6:00 p.m. – Closed

Commercial Protective Services, Inc.

Quote Number: QT-428185/2
 436 West Walnut St. • Gardena, CA 90248
 Proposal Date: February, 27 2015

Site Information:

Orange County Educational Arts Academy
 822-828 N Broadway
 Santa Ana, CA, 92701

Site: Fax:

Pricing and Rental Agreement

Security Start Authorization Billing Information:

OCEAA c/o Tina Lin Attn: Tina Lin
 811 W 7th Street Suite 310
 Los Angeles, CA, 90017
 Phone: 213 542-4705 Fax: 213 542-4701

Account Executive Information:

James Dembesky, Account Executive JDembesky@cpssecurity.com Phone: 818.486.7331

Prices do not include Sales Tax & Fuel Surcharge

Fax: 805.582.2980

Guard Services						
1	Construction Hourly Officer Guard Patrol Schedule: Mon-Fri From: 4:00 PM to 7:00 AM	6 Mo.	75 (wk)	Hourly	\$16.09	\$1206.75
1	Construction Hourly Officer Guard Patrol Schedule: Sat-Sun (48 Hrs) From: 7:00 AM to 7:00 AM	N/A	48 (wk)	Hourly	\$16.09	\$772.32
Guard Services Equipment						
1	CELL PHONE	N/A	-	Monthly	\$50.00	\$50.00

- Unarmed security officer
 - The security officer shall make intermittent patrols around said job site
 - Certificates of Liability Insurance and Workman's Compensation Insurance will be provided
 - The Company is not an insurer of Client's property or the personal safety of persons on Client's premises. Client is responsible for securing insurance of the kind, and in amounts, that Client determines to be adequate for risks of loss to persons, property, for liability and otherwise.
 - Client is solely responsible for assessing and determining its security needs including the number and location of officers and security equipment. The Company makes no representation or warranty concerning the suitability or adequacy of the services and/or equipment selected by Client.
 - Client is responsible for providing adequate lighting, fencing and other perimeter and access control equipment for the area subject to the Company's security patrol and surveillance.
 - The service agreement will commence on the date that service begins on Client site. Service Changes/Starts/Post Orders
 - Client is responsible for providing current Post Orders and updating Post Orders as necessary. Post Order updates must be submitted by email to your current account executive (JDembesky@cpssecurity.com). The site name and client number must be included in the email. Company is not responsible for implementing Post Order changes given to security officers on site.
 - Changes to the number of guards, service hours, equipment, or equipment locations must be submitted through a Change Order . Change Orders must be submitted by email to current account executive (JDembesky@cpssecurity.com).
 - Company will make every effort to promptly implement all Start and Change Orders however, Starts and Change Orders submitted on less than twenty-four(24) hours notice may be subject to a short notice fee of \$150.00.
- Pricing /Billing
- Rates do not include overtime charges. For job sites in California and Nevada, overtime will be charged at 1.5 times the listed rate for all shifts over 8 hours. In all states, if Customer requests a single officer be assigned to work more than 40 hours during the work week, all hours worked by the requested officer in excess of 40 in a week will be charged at 1.5 times the listed rate.
 - The following holidays are charged at 1.5 times the listed rate: New Year's Eve; New Year's Day; Memorial Day; 4th of July; Labor Day; Thanksgiving Day; Christmas Eve; and Christmas Day.

- If there is enacted any law, regulation, ruling, or such mandate by any authority having jurisdiction of the subject matter which alters the hours of service, rates of pay, working conditions, or Company's cost of performing the services provided for herein, including increases to the minimum wage, Company may, upon written notice to Customer, adjust the rates for Security Services provided.
- Company shall submit invoices on or about the fifteenth (15th) day of the month for the immediately preceding month of service. Payments are due within thirty (30) days of the invoice date. A late charge of 1.5 percent (1.5%) per month shall be applied to any account balance not paid in full when due.
- All special events (weddings, festivals, private parties, etc.) with a duration of 3 days or fewer must be paid in full in advance by credit card.

Service Termination

- In the event that Client wishes to terminate service, Client must submit an online stop request at StopRequest.CPSsecurity.com. No telephone or written requests for early termination of service will be accepted. Until the online stop request is submitted, Client is liable for all equipment and service charges incurred pursuant to this service agreement.
- If the Service Agreement is terminated before the end of the current term, Client agrees to pay an early termination fee equal to the difference between the monthly fees billed to Client to date and the monthly fees that would have been billed to Client based on the actual term of the contract. (For example, a six month term contract that is terminated after four months will be subject to retroactive billing at the three month term contract rate.)
The Client identified below hereby contracts with Commercial Protective Services, Inc.. ("Company") for the services and/or equipment described in this agreement. The Client acknowledges and agrees that the terms contained in this service agreement are an integral part of the parties' agreement and agrees to be bound by them.