

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/558-ARTS

BOARD OF DIRECTORS
MEETING MINUTES

General Meeting

April 13, 2016

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 6:08 p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Conference with Legal Counsel – Anticipated Litigation, one possible case: Government Code sections 54954.5 (c) and 54956.9 (d)(2)

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)

Staff Evaluations/Privacy or Other Confidential Issue (Government Code section 54957(b))

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

| | Present | Absent |
|--|---------|--------|
| Dr. Kimberly Barraza-Lyons, President | x | _____ |
| John Straw, Chair | x | _____ |
| Dr. Alfonso Bustamante, Vice President | x | _____ |
| Lucy Grant, Vice Chair | _____ | x |
| Boris Molina, Treasurer | x | _____ |
| Bobbie Kraus, Secretary | x | _____ |
| Valerie Sullivan, Member | x | _____ |
| Scott Overpeck, Member | x | _____ |
| Kristin Collins, School Director | x | _____ |
| Vanessa Besack, Dir. Of Operations | x | _____ |

G. REPORT OF CLOSED SESSION DECISIONS

On motion made by bk, seconded by so, the board approved (with bk, js, so, kbl, vs, and ab voting in favor) the following contracts:

2016/17 Contracts

| | | |
|---------------------------------------|----------------|----------|
| Mayra Aguilera (1-year) | Teacher | 8/1/2016 |
| Christina Aranda (2-year) | Teacher | 8/1/2016 |
| Laura Arce (1-year) | Teacher | 8/1/2016 |
| Nicole Armendariz (Kubasek) (2-year) | Teacher | 8/1/2016 |
| Marlyne Carrera (2-year) | Literacy Coach | 8/1/2016 |
| Rocio Chavez-Rubio (2-year) | Teacher | 8/1/2016 |
| Liliana De La Portilla (1-year) | Teacher | 8/1/2016 |
| Alondra Diaz (2-year) | Teacher | 8/1/2016 |
| Tania Garcia (1-year) | Teacher/TOSA | 8/1/2016 |
| Guillermina Gaytan (1-year) | Teacher | 8/1/2016 |
| Doraima Gomez (2-year) | Teacher | 8/1/2016 |
| Gloricel Grajeda (1-year) | Teacher | 8/1/2016 |
| Viviana Gutierrez (1-year) | Teacher | 8/1/2016 |
| Tania Hernandez (1-year) | Teacher | 8/1/2016 |
| Alida Labiosa (1-year) | Teacher | 8/1/2016 |
| Sylvia Levy (2-year) | Teacher | 8/1/2016 |
| Daisy Lopez (2-year) | Teacher | 8/1/2016 |
| Johanna Nunez (2-year) | Teacher | 8/1/2016 |
| Sylvia Gabriela Perez Ugalde (2-year) | Teacher | 8/1/2016 |
| Teresa Puccini (1-year) | Teacher | 8/1/2016 |
| Patricia Saucedo (1-year) | Teacher | 8/1/2016 |
| Jocelyn Vargas Calderon (1-year) | Teacher | 8/1/2016 |
| Diana Vu (2-year) | Teacher | 8/1/2016 |
| Karla Mandujano (1-year) | Teacher | 8/1/2016 |
| Claudia Sachs (1-year) | TOSA/TWBI/EL | 8/1/2016 |

2016/17 Contract Addendum

| | |
|---|-----------|
| Mayra Jimenez (end of 2-year term) Teacher | 8/1/2016 |
| Dolores Lopez (end of 2-year term) Teacher | 8/1//2016 |
| Patricia Valadez (end of 2-year term) Teacher | 8/1/2016 |

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget Update – March Check Register - Boris Molina/Leigh Taylor, CSMC

Payroll \$77, 840.13

General \$117, 066.36

OCDE \$1,462,261.95

March check register and disbursements are submitted for review and approval.

Budget Update:

Must submit a preliminary budget to SAUSD in May based on best information available. Budget will be redone after school year starts. P2s were just submitted – attendance for first 8 months of school year. There was a minor decline in enrollment so ADA fell another 2.34 percent = decline in revenue of \$20,000. Bridge loan period is now done so we are beginning our repayments on our loan for a little over \$14,000 month in cash outflow. Pretty much on budget for salaries. Loss at \$181,000 for the year.

III. ITEMS SCHEDULED FOR INFORMATION

FSO report – Valerie Sullivan

Presidents are out due to family issues. Skate night - \$300; bingo night - \$300. Class incentive for FSO signup went to Ms. Jimenez' class so got book sale voucher and party. Bingo nights coming up in August and May. More info to come. Winter fundraiser is now end-of-year fundraiser. More info to follow.

ELAC report - Elisabeth Moreno

Conducted a needs assessment of EL families only. 101 parents participated. Discussed tutoring for Math and English; discussed uniforms for the students.

Appreciates Ms. Sachs' help in preparing the graphs in the report. The feedback from the survey showed a desire for more conferences with parents in math and language arts, helping with tutoring of ELs, and a desire not to be just a good school but the best school.

School Director's report

Student Achievement – LCAP Goals 1 & 2

Proposal to change language of instruction in TK classes to follow OCEAA's 90:10 model for 2016-17. Presentation by Louie Oliveros, Sylvia Levy, and Claudia Sachs.

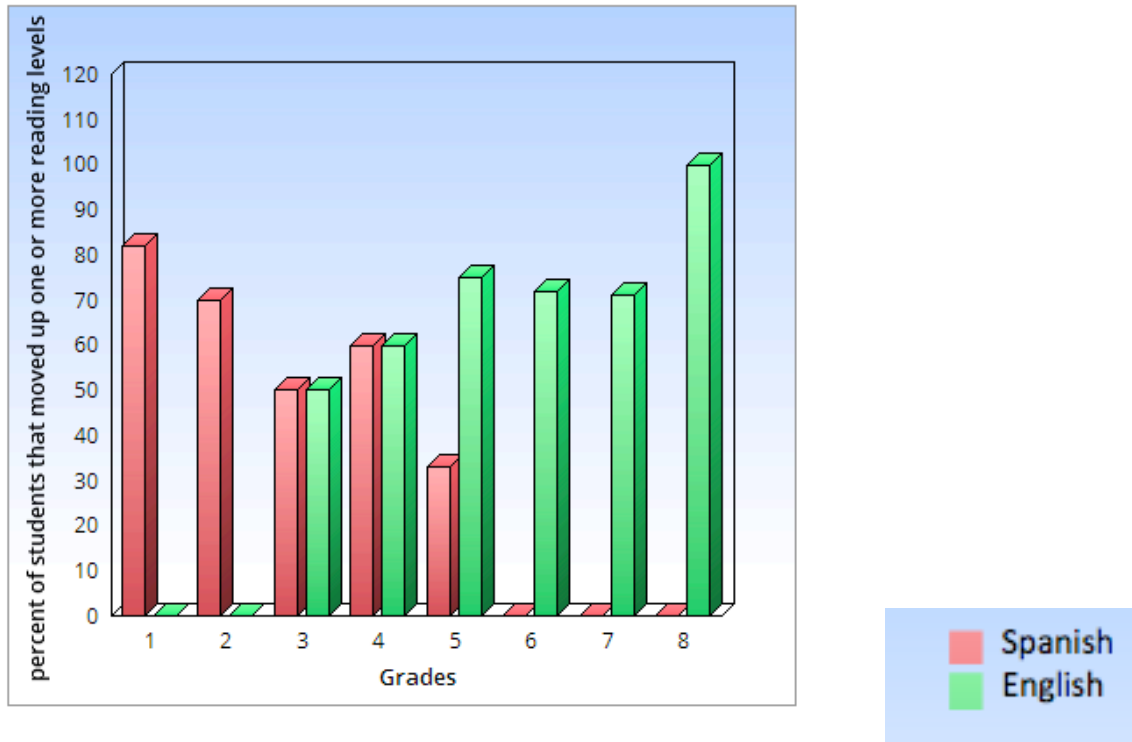
Last year Ms. Levy taught both Spanish and English in TK. Goal was to focus on both primary languages so have both a Spanish and an English classroom. Because of issues that have arisen they propose a 90:10 model of instruction in both classrooms.

This will promote consistency in language practices for all classrooms at OCEAA by having language models, allows for more flexible groupings and re-grouping for academic & behavior needs, can help increase enrollment but opening up the possibility for enrollment of both groups, and parents are requesting it.

Spanish speakers 95% of students are meeting grade level expectations and will be more prepared for the 90:10 model.

Reading Intervention - RtI students were assessed during the week of March 14th.

70% of students in RTI moved up one or more DRA levels from quarter 2 to quarter 3- see grade breakdown below:



*Students in grades 1-3 are assessed in Spanish only

*Students in grades 3-5 are assessed in both Spanish and English

*Students in grades 6-8 are assessed in English only

- Intervention groups were restructured based on data collected at the end of March.
- ❖ Smarter Balanced Interim Assessments in math and ELA have been administered in grades 4-8; scoring and data analysis are still in progress.
- ❖ Mid-Year Reading Benchmark - Ms. Carrera and Mrs. Sachs developed a reading comprehension benchmark assessment that is aligned with CCSS for reading and the Lucy Calkins Readers Workshop Units of Study that teachers in grades Tk-4 have implemented this year through OCEAA's new Balanced Literacy initiative.
 - Teachers administered the benchmark as a trial assessment to gauge how students performed initially. Teachers were given time to analyze this data on March 16 and provided additional feedback on the quality of the questions that were generated. Based on the mid year data and teacher feedback, End-of-Year benchmark assessments will be developed with an aim to cumulatively measure students' reading comprehension growth.

Professional Development – LCAP Goals 1, 2, & 3

- ❖ Wednesday PDs continue to focus on ELD, Balanced Literacy and content PLCs.
 - On March 2, Ms. Tania García in tandem with Ms. Sachs delivered a Close Reading training geared to help English Learners deepen their understanding of complex texts. Through this whole staff professional development session, teachers, Ms. Saucedo, Ms. Mandujano, Ms. Jiménez, Ms. Aguilera, and Ms. Vu were also able to impart their newly acquired knowledge on the ELA/ELD Framework gained during the January Framework Conference.
- ❖ March 25 release day: Teachers in grades TK-3 participated in a training on utilizing Accountable Talk/Talk Moves as a way to support students' Speaking and Listening skills per CCSS for Speaking and Listening. 4-8 teachers were trained in hand scoring ELA performance tasks, and began scoring their own students' work.

School Safety and Climate – LCAP Goal 3

- ❖ OCEAA's annual Jog-a-thon took place on Friday, April 8th at Willard Intermediate School. Although the event schedule was shortened due to light rain, all students were able to participate in fun field activities for some part of the morning.

Parent Engagement – LCAP Goal 4

- ❖ Family Math Night – approximately 80 students and parents enjoyed a night of unique math games hosted by the MIND Research Institute Initiative. Our hosts were impressed with our turnout and enthusiasm, noting the length of time our families stayed at the event was higher than at other sites!
- ❖ ELAC - Needs Assessment: Thanks to such committed ELAC officers, 101 families participated in the Needs Assessment for English Learners. The team of ELAC officers conducted the surveys, analyzed the data, and presented the data to the rest of the ELAC committee during the March 21st meeting and subsequently presented the data with school director, Mrs. Collins.
 - Results from this survey will also be shared with SSC and the OCEAA Board of Directors in order to help bring forth the necessary changes that will help English Learners improve their academic performance for the following school year.
- ❖ OCEAA has contracted with the CAFE PROJECT 2-INSPIRE FAMILY, SCHOOL, COMMUNITY ENGAGEMENT PROGRAM for help organizing a parent LCAP engagement session.
- ❖ SSC - Reviewed and discussed data and activities to support goals 1A and 1B of the Single School/District Plan for Student Achievement, which relate to improving performance in reading and math. No revisions to the plan were approved at these meetings.

Committee Notes

- ❖ The TWBI Committee has met once a month since the start of the school year to explore the many ways in which OCEAA TWBI students can improve their performance on the APRENDA- Ortografía (Spelling). Members of the committee considered a variety of resources/spelling curricula before deciding that they would create a variety of powerpoint presentations which would then be shared with TWBI teachers. Each powerpoint stresses specific spelling patterns that the APRENDA assesses.
- ❖ RTI committee is reviewing the last RTI referral forms submitted by teachers. Two more students were referred to RTI. The committee will deliberate within the next few weeks.

Looking Ahead:

- RTI conference check-ins will be held over the span of two Wednesdays (April 6 and April 13).
- Reading data and intervention goals for quarter 4 will be shared with parents.

Human Resources/Finances

- ❖ OCEAA is currently researching Human Resources companies in can outsource HR too. At the same time, it is looking for an administrative assistant with HR experience who can handle

paperwork, workers comp. claims and monitor employee files and requirements.

- ❖ P2 reports have been completed and submitted to the District

Enrollment Update

❖ Registration

- Enrollment for April 2016:
 - Number of students enrolled 580
 - Student Withdrawals: 2
 - 2- 7th grade
 - One moved to a different county and the other went back the home district.
 - New Students: 0
 - The families mentioned in February's board report for possible enrollment for 3rd grade did not meet TWBI criteria and prospective for 7th grade opted not to go forward with enrollment
 - OCEAA participated in Santa Ana's Charter School Fair Saturday, February 20
 - Recently adopted TK policy will allow TK candidates born between 9/2/11 through 2/1/12 the opportunity to enroll in program, thus allowing more flexibility
 - Lottery
 - A handful of parents were present for drawing on Friday, March 18
 - Lists for both selected and wait list candidates was posted by the end of the day of drawing
 - Selected families through lottery for TK and Kinder received notification on March 23 via School Messenger (phone and e-mail) notices
 - Lottery Results
 - 15 Kinder
 - Less Kinder spots were available due to a larger number of TK students promoting to Kinder and families receiving priority registration
 - 14 TK English
 - 12 TK Spanish
 - Priority Registration (Existing OCEAA families/Employees)
 - 25 Kinder
 - 5 Kinder retainees (spots on hold)
 - 6 TK English
 - 4 TK Spanish
 - Dates for preregistration in mid-April (for Kinder and TK families) has been pushed back due to recent changes in technology personnel and pending upgrades needed for site

Gateway Registration

- Launching of new OCEAA website has delayed uploading of documents and accessibility of links, therefore pushing-out anticipated dates in early March for Priority Registration (for current OCEAA families)
- Dates for both priority and general-lottery enrollment may take place in April due to unanticipated changes
- Implementation team continues to work with Gateway to modify New Student site, recommendations were made to enhance Health Section, and remove forms that are not necessary for TK/K enrollment

Nutritional Services

- ❖ Student Participation – Breakfast Program participation 39%; State average 22%; Lunch Program participation 88%; State Average 53%
- ❖ Nutritional Services experienced an increase of \$827 in revenues during the month of March.

- ❖ ServSafe re-certification is posted.
- ❖ Cal-Pro-Net training will was completed and is on file.
- ❖ Cal-Pro-Net training will be completed on March 23.

Facilities

- ❖ Facility usage is being evaluated for next year. Part of that evaluation includes how much office space is needed and what kinds of space necessities are there.
- ❖ Administration is working together with Annex leadership and maintenance to find a cost-effective, sturdy play structure that meets both developmental and space needs.

ARTS

- ❖ Thanks to an anonymous donor we will be moving forward for our plan for next year to begin a mini conservatory. These classes will be taught after school by OCSA instructors. Details coming soon. Met with Mr. Schaeffer – Director of Conservatories at OCSA – to talk about how to flow our students into OCSA in a particular concentration. Offered that some OCSA teachers may come over here after 3:45 to teach arts and we should be prepared to prep our students to audition. Looking at creating after school classes in voice and theater. Parent has agreed to take on the cost of paying the teachers, etc.
- ❖ Bowers Family Day is April 17th. We will host a student art show and student performances.
- ❖ End of the Year Extravaganza is May 13th will be held at Santa Ana High School.
- ❖ Orange County Music and Arts Administrator Awards- Patricia Valadez will be honored on May 4th as an outstanding arts educator. If any board members would like to attend please contact Erica.
- ❖ OCDE Performance Students will be performing at and OCDE sponsored event on May 12th.

KEDS Updates

- ❖ KEDS has organized the Original Works Fundraiser to benefit the KEDS program once again but this time we have opened it up to the entire school. The fundraiser wrapped up on March 11, 2016 and we were able to raise over \$500 dollars for the KEDS program. Items will be delivered to all families that placed an order sometime in late April.
- ❖ After Spring break, KEDS music classes will have their final 8-week session of music classes. Registration is currently open and the classes are available to all students attending OCEAA. The classes offered are Mariachi, Violin, Guitar, Ukelele, and private piano lessons.
- ❖ Dance classes with Ms. Sandy will resume after Spring break. Students enrolled in the ballet class had a small performance on March 14th that showcased what they have learned thus far.
- ❖ On March 23rd 2016 KEDS teachers attended the professional development entitled Integrating the Makers Movement in After School at the Child Creativity Lab. They will share their findings at the next KEDS meeting and hopefully share some ideas of how to integrate what they learned in the afterschool program.
- ❖ 5th grade KEDS teacher Maegan Meresz received a grant from Home Depot for garden supplies, seeds and tools to help rebuild the garden. A garden professional will also come out to help and direct the class as they work towards building a healthy garden full of organic vegetables.
- ❖ OCEAA is excited to offer Summer Camp for the 4th year in a row! Much like last year all camp classes will be in both Spanish and English. Campers will be served lunch and snack daily, and campers will go on an exciting field trip once a week for a separate price. Registration opened on March 15, 2016 and the response has been great.
- ❖ KEDS will once again be apart of Imagination Celebration at the OC Fairgrounds to promote for the Summer Adventure Camp in April.
- ❖ KEDS staff will be present at the Día del Niño celebration, taking place downtown to promote the OCEAA's Summer Adventure Camp.

- ❖ KEDS teacher/staff member of the month has been implemented once again as an incentive for staff members that continuously go above and beyond. The proud recipients for last month (Feb.) was Evelin Jacobo (3rd grade KEDS teacher) and Yeslene Reynoso (TK KEDS teacher). Both recipients received a gift card and a certificate for their hard work.
- ❖ The jog-a-thon is nearing (April 8th) and the planning and organizing is just about finished. In an effort to draw in more money we are now offering a trophy that will be given to the class that raises the most money towards the jog-a-thon. The class that wins will keep the trophy for the rest of the school year. There are other smaller prizes available for individual students that raise the most money as well.

- **Middle School Program Development Items**

Middle School Program Development Update – April 13, 2016

1. MS Leadership Team met on March 11th to begin brainstorming ideas
 - Attending: Claudia, Tania, Erica, Jessica, Kristin
 - Erica shared knowledge of what successful/competing schools nearby offer:
 - o Dual immersion (more programs opening)
 - o Strong elective/extra-curricular program
 - o AVID or other structured academic skills support/tutorial
 - o Take-home devices
 - o Strong school cultures/Codes of Conduct
 - o Leadership opportunities/service Learning component
 - o Uniforms
 - Challenge – how to continue Dual program with student attrition
 - Current enrollment:
 - o 6th EO = 29/32 6th Dual = 27/32
 - o 7th EO = 24/32* 7th Dual = 20/32
 - o 8th EO = 28/32 8th Dual = 17/32
 - o Total = 81/96 (84%) Total = 64/96 (66%)
 - o Currently at 75% capacity with an estimated loss of 47,000 @ \$10,000 per empty desk.
 - Suggestions
 - o Option 1: Maintain 50/50 aspect of the 90:10 model by revising courses taught in Spanish to make language demands reasonable for students who have strong oral Spanish language but may not have grade-level reading and writing skills
 - Switch students with strong oral Spanish language from EO to Dual
 - Classes taught in Spanish – SLA, math, art (eliminate world history and physical science in Spanish)
 - SLA is not a required course; students with strong oral skills can enroll as in a Spanish for Native Speakers class
 - Math material can be provided in Eng or Spanish using tech platform while class interactions are in Spanish
 - o Option 2: Same as Option 1 but with SLA and one more core class – this is the minimum for what meets the criteria for a dual language program
 - o Option 3: Reduce Spanish language instruction to only Spanish language arts as a selective for students who meet proficiency criteria
 - Dual program ends in 6th grade with Pathways to Biliteracy Award as a goal
 - Students who earn the award qualify for taking 7th grade SLA
 - o Option 4: No SLA class – attempt to be feeders to other selective schools, new program identity

- o Option 5: Phase out 7/8th grades.
- o All options require improved recruitment efforts

2. K. Collins, School Director, met with MS team on March 18th to communicate basic preparation and program changes for next year (memo attached) and a framework for teaching that clearly defines what is needed in a successful MS team member (KIPP framework attached) – extended instructional day for MS to 4pm four days a week, which is required for students needing the support. Need additional pre-service time to help with team building with Kristin and perhaps outsourcing.

3. K. Collins, School Director, met with Evelyn Castro, incoming principal of Ednovate Santa Ana College Prep, on April 6th to learn about their pre-service training and see if the organization is open to sharing resources and practices. Ideas from the meeting are already informing plans for next year.

Director of Operations Report

Will be looking into outsourcing some aspects of OCEAA’s human resources. That position will be open at OCEAA and we need to decide how to replace it. She should have some numbers to present next month.

A couple students disenrolled this week. Our numbers have been holding pretty steady recently. Enrollment is not the number looked at but attendance is. Attendance is very important to the financials of the school.

- TNT Fireworks invoice for \$16,000
- Donations

Fundraisers & Donations to OCEAA

| DATE | SOURCE | DESCRIPTION | AMOUNT |
|---------|----------------------------|-------------------------|------------|
| 3/9/16 | FSO Membership | FSO | \$256.00 |
| | Outdoor Science 6th grade | School Site Fundraising | \$700.00 |
| | T-shirts | School Site Fundraising | \$20.00 |
| 3/22/16 | Outdoor Science 6th grade | School Site Fundraising | \$1,308.00 |
| | KEDS Paletas sales | School Site Fundraising | \$654.00 |
| | United Way of Metropolitan | General Donation | \$234.93 |
| | T-shirt | School Site Fundraising | \$47.00 |
| 3/23/16 | Outdoor Science 6th grade | School Site Fundraising | \$100.00 |
| 3/24/16 | Barnes & Noble | General Donation (Art) | \$337.28 |
| | | | \$3,657.21 |

Total: \$3,657.21

Totals to Date \$124,385.21

2014/15 Comparison -\$14,211.75

Corporate/Grant Funds: \$572.21

Corporate/Grant Funds To Date: \$47,759.90

2014/15 Comparison: +\$39,761.95

IV. FOR BOARD DISCUSSION

ELAC Report – parents mentioned having more conferences with the parents and students as well as uniforms for the students. KBL – is not supportive since we are an art school. BM - might support if parents overwhelmingly wanted uniforms. Tutoring is available to students and we need to look to see if they are using the resources. Maybe we are not communicating this sufficiently to parents. We need to come up with a better way to communicate to parents the resources that are available at the school for tutoring as well as websites that may help.

School Director report:

Proposal to change language of instruction in TK classes to follow OCEAA’s 90:10 model for 2016/2017 – KBL: Already thought it was following the 90:10 model. About 50% of the incoming Kinders will be coming in more prepared so this will require an increase in our Kinder instruction level, are we prepared to meet this? Yes, already are for those transitioning in from the Spanish class. Any parents who might pull out due to the change over? Don’t think so given Spanish class is bigger than the English class is. The law has expanded the dates of enrollment, which could increase our pool from which we can pull. Right now with the TK and the priority registration we have few spaces available for the lottery. Maybe consider increasing Kinder classes to 22 students instead of 20 to have more available spaces.

Middle School Program Development Items (including extended duty day, additional 40 hours of pre-service training, adopting curricula as needed for science, SLA, social emotional learning, ELD, student orientations) Kristin is leaning towards Option 2 to keep the school still integrated. KBL: The Native 1 class at OCSA, 1/3 are from OCEAA. The number is not quite as high in the Native 2 class. Some are her strongest student and some are the weakest. Thinks switching students with strong speaking skills to the dual program might work. Option 5 would be low down on the list of options because MS is much more viable than it was 5 years ago. JS: also would prefer options 1 or 2. We need to work on communications because of assimilating new students at the 7/8 grade level culturally into the school environment. We need to invest in MS curricula and would need a fulltime counselor because we have so many high needs families. It would be about \$20,000 for the curricula. Need to find a better way to brand the MS and to fund it. Some attrition will happen due to OCSA and other specialty schools.

Director of Operations report – must communicate to families the financial picture due to absences. Also, need to let people know that Jannet in HR is now off site.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – March 2016

| |
|--|
| It is recommended that the Board approve Agenda Items A. Motion: bk Action: Pass Second: vs Vote: vs, bk, kbl, so, js, ab and bm vote in favor |
|--|

B. Approve invoice from TNT Fireworks for \$16,000

| |
|--|
| It is recommended that the Board approve Agenda Items B. Motion: bk Action: Pass |
|--|

Second: so Vote: vs, bk, kbl, so,
js, ab and bm vote in favor

VI. ITEMS SCHEDULED FOR ACTION

A. Approve Minutes from 3/9/16 Board Meeting

It is recommended that the Board approve Agenda Item A. Motion: kbl Action: Pass
Second: vs Vote: vs, bk, kbl, so,
js, and bm vote in favor; ab
abstains

B. Approve change of language of instruction in TK classes to follow OCEAA's 90:10 model for 2016/2017

It is recommended that the Board approve Agenda Item B. Motion: kbl Action: Pass
Second: js Vote: vs, bk, kbl, so,
js, ab and bm vote in favor

C. Approve Middle School Development items (extended duty day, additional 40 hours of preservice training, adopting curricula as needed in science, SLA, social emotional learning and ELD, student orientations)

It is recommended that the Board approve Agenda Item C. Motion: ab Action: Pass
Second: so Vote: vs, bk, kbl, so,
js, ab and bm vote in favor

VII. ADJOURNMENT

The meeting was adjourned at 9:38 p.m.

The next regularly scheduled meeting is Wed., May 11, 2016, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session

Memo

TO: 7th/8th Grade Teachers
FROM: Kristin Collins, School Director
DATE: 3/18/16
SUBJECT: 7/8 Program Changes and Intent to Return

As part of OCEAA's long-term development plans, the 7/8 program will be undergoing substantial changes over the next several years to increase enrollment and dramatically improve student achievement. These changes will be based on successful school models such as Expeditionary Learning, successful charter networks such as Ednovate and the Knowledge is Power Program (KIPP), and successful local schools of choice.

In order for you to determine if OCEAA is the best match for your own professional philosophy, goals and ambitions, please review the attached Framework for Excellent Teaching. This framework details the professional stance and mindset I am looking for in OCEAA's middle school team, and closely matches the practice of teachers who are most successful with upper elementary and middle school students at OCEAA.

In addition to establishing a clear description of an OCEAA 7/8 teacher based on the KIPP Framework, I will seek board approval and funding for the following:

- Becoming an Expeditionary Learning/EL Education network school within 3 years – please see <http://eleducation.org/about/our-approach> for more details
- Maintaining individual and team planning time based on a 6 period block schedule that includes 4 content classes and a structured homeroom class; art classes will be taught by specialists. (Note: Middle school teachers have 300% more paid planning time than elementary teachers.)
- Extending the duty day from 7:50am - 4:00pm on Mondays, Tuesdays, Thursdays and Fridays without additional compensation. Dismissal time will still be 3:10; thus an additional 50 minutes are dedicated 4 days a week to ensure students are reaching behavioral and academic goals through after school supports.
- Adding 40 hours of required training over the summer to ensure that the team is consistent in setting and maintaining high standards for character and conduct, high standards for instructional delivery and assessment, and high standards for student work. Compensation will be a flat rate of \$200 per day; dates to be determined by the team and administration.
- Adopting high quality curricula for all subjects, including character/social-emotional learning and best practices in ELD/second language acquisition.
- Implementing orientation activities for incoming 7th and 8th graders.
- Providing bonus compensation based on student achievement (anticipated for 17-18 school year).

I will meet with you individually next week to discuss any questions, ideas or concerns you have, and let you know of any concerns I have. If you have any questions in the meantime, please let me know.