

Orange County Educational Arts Academy  
825. N. Broadway  
Santa Ana, CA 92701



### **INVITATION TO BID**

1. Notice is hereby given that the governing board ("Board") of the Orange County Educational Arts Academy ("District" or "Owner") will receive sealed bids for the following project, ("Project" or "Contract"):

**Project:** Clean Energy Jobs Act Proposition 39

**Scope of Work:** HVAC Design Bid Services

**Bid Package:** RFQ/RFP No. OCEAA-17SU-18

2. This project has been identified as energy efficiency improvements to the District with an estimated energy savings of 14,198 kWh per year and an engineering project estimate of \$91,048.
3. Sealed Bids will be received until **2:00PM PST, Monday, February 26, 2018** at the above state address. Please note, the RFQ/RFP will be reviewed after the proposal submission date and will not be publicly opened prior. Any bid that is submitted after the deadline shall be non-responsive and returned to the bidder.
4. The Project consists of:

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5. All bids shall be on the form provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders.
6. Through this RFQ/RFP, the District intends to procure and implement energy conservation, cogeneration, and/or alternate energy supply sources via the procurement process as prescribed by Government Code section 4217.10 et seq.
7. To bid on this Project, the Bidder is required to possess one or more of the following State of California Contractor Licenses:

**License – [B] or [C-20 AND C-10]**

The Bidder's license(s) must be active and in good standing at the time of the bid opening and must remain so throughout the term of the Contract.

8. The successful Bidder shall be required to furnish a 100 % Performance Bond and a 100% Payment Bond if it is awarded the contract for the Project.
9. The successful Bidder and its subcontractors shall pay all workers on the Project not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code. Prevailing wage rates are available from the District or on the Internet at: <http://www.dir.ca.gov>. Bidders and Bidders' subcontractors shall comply with the registration and qualification requirements pursuant to sections 1725.5 and 1771.1 of the California Labor Code.
10. The District will conduct a **MANDATORY** pre-bid job walk and conference relative to the Project. The location and time of that job walk and conference shall be **9:00AM, Tuesday, February 6, 2018** located at 825 N. Broadway, Santa Ana, CA 92701. **MANDATORY ATTENDANCE THROUGH THE DURATION OF THE WALK IS REQUIRED.**

11. Pre-Bid Clarifications/ Questions (RFI's) regarding this Request for Qualifications and Request for Proposals ("RFQ/RFP") must be received in writing at [bmauleon@ccorpusa.com](mailto:bmauleon@ccorpusa.com) by **5:00PM PST, Friday, February 16, 2018**. Responses will be issued by **5:00PM PST, Tuesday, March 20, 2018** via email.
12. Requests for material substitutions must be received in writing to at [bmauleon@ccorpusa.com](mailto:bmauleon@ccorpusa.com) by **5:00PM PST, Friday, February 16, 2018**. Responses will be issued by **5:00PM PST, Tuesday, March 20, 2018** via email.
13. Contract Documents are available at the following location:
  - The project Attachments available upon request.
    - Request project documents from Orange County Educational Arts Academy's Prop 39 Energy Consultant at [bmauleon@ccorpusa.com](mailto:bmauleon@ccorpusa.com).
    - It is the Proposer's responsibility to notify the District at [bmauleon@ccorpusa.com](mailto:bmauleon@ccorpusa.com), of its interest in this RFQ/RFP and to monitor this site for any changes, updates, revisions, and/or uploaded documents.
14. This RFQ/RFP is a formal request for bids, or an offer by the District to contract with Firm(s) responding to this RFQ/RFP. The District reserves the right to accept or reject any Proposals, in part or in whole. The District also reserves the right to amend this RFQ/RFP as necessary. All materials submitted to the District in response to this RFQ/RFP shall remain the property of the District. The District shall not be responsible for the costs of preparing any proposal in response to the RFQ/RFP.

Advertised in: **District Website**

Advertisement Dates: **January 15, 2018 and January 22, 2018**

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