

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

General Meeting

November 8, 2017

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 6:04 p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)
Staff Evaluations/Privacy or Other Confidential Issue (Government Code section 54957(b))

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	_X_	_____
Dr. Alfonso Bustamante, Vice President		X
Valerie Sullivan, Chair	_X_	_____
Scott Overpeck, Vice Chair	X	
Boris Molina, Treasurer		X
Benjamin Stanphill, Member	X	
Kristin Collins, School Director	X	
Vanessa Besack, Dir. Of Operations	_X_	_____

G. REPORT OF CLOSED SESSION DECISIONS

II. COMMUNICATIONS - None

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

October Check Register
Interview Potential New Board Members – Kimberly Barraza-Lyons – No interview

III. ITEMS SCHEDULED FOR INFORMATION

FSO report – Patti Cordova – None
ELAC report - Elisabeth Moreno – None
School Director Report

- School Dashboard Local Indicators – Dashboard should be up by mid-December; School director reported on local indicators for Dashboard site. All newly input OCEAA info will be found on the caschooldashboard.org site.
- Educator Effectiveness Funds Update

Director of Operations Report – Budget update: SB740 funding at a lower rate over last year, thus approx. \$358k deficit – \$750/ADA or 75% of lease cost – approx. \$1,117 (we’ll get 75% of that); true amt. will be known in Sept. 2018; that accounts for \$168k hit to the budget (half our loss); other budget discrepancy accounted for by ADA – down 18 sts.

- Audit – no significant findings
- Induction Policy
- Donation Report - \$16k YTD; down \$10k over last year

IV. FOR BOARD DISCUSSION

FSO Report
 ELAC Report
 Board Report, Interviews of Potential New Board Members
 School Director report, including but not limited to: School Dashboard Local Indicators – Discussion: To what extent is this a whole staff task? To what extent is this a reflective process for the School Director; the fact that staff retention has been 100% allows director and teachers to focus and refocus by needs
 Educator Effectiveness Funds Update
 Director of Operations report, including but not limited to: Audit, Induction Policy, Donation Report

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – October 2017

It is recommended that the Board approve Agenda Items A. Motion: SO Action: Pass
 Second: VS Vote: 4-0

VI. ITEMS SCHEDULED FOR ACTION

A. Approve New Board Member - TABLED

It is recommended that the Board approve Agenda Item A. Motion: ___ Action: ___
 Second: ___ Vote: ___

B. Approve New Board Member - TABLED

It is recommended that the Board approve Agenda Item B. Motion: ___ Action: ___
 Second: ___ Vote: ___

C. Approve School Dashboard Local Indicators

It is recommended that the Board approve Agenda Items C. Motion: SO Action: P
 Second: VS Vote: 4-0

D. Approve Invoice for EL Education Professional Services for \$24,000

It is recommended that the Board approve Agenda Items D. Motion: VS Action: P
 Second: BS Vote: 4-0

E. Approve OCEAA Audit

It is recommended that the Board approve Agenda Items E. Motion: SO Action: P
 Second: BS Vote: 4-0

F. Approve Induction Policy – AS AMMENDED

It is recommended that the Board approve Agenda Items F. Motion: VS Action: P
 Second: BS Vote: 4-0

G. Approve Invoice for VTD Auditing Services for \$5,860.00

It is recommended that the Board approve Agenda Items G. Motion: BS Action: P
 Second: SO Vote: 4-0

H. Approve October 11, 2017 Minutes - TABLED

It is recommended that the Board approve Agenda Items H. Motion: ___ Action: ___ Second: ___ Vote: ___

VII. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

The next regularly scheduled meeting is Wed., December 13, 2017, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session