

**Orange County Educational Arts Academy**  
A California Public Charter School

**BOARD OF DIRECTORS**  
**MEETING MINUTES**

**Regular Meeting**

March 14, 2018

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA School Library

825 N. Broadway, Santa Ana, CA 92701

**OCEAA Agenda and Public Comment Policies**

Agendas for all regular meetings of the Orange County Educational Arts Academy (OCEAA) Board of Directors (Board) are posted at least 72 hours prior to the meeting on bulletin boards at 825 N. Broadway, Santa Ana, CA 92701 and online at <http://www.oceaa.org/board-of-directors/>. Agendas for all special Board meetings are posted in the same locations at least 24 hours prior to the meeting. Agendas are available at the door to the meeting and may also be inspected at the OCEAA office.

The Board welcomes your participation at its meetings. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in OCEAA. To ensure that members of the public have a reasonable opportunity to directly address the Board during meetings, OCEAA has adopted the following guidelines:

1. Members of the public who wish to address the Board on any agenda item(s), or on any non-agenda item(s) within the subject matter jurisdiction of the Board during a regular meeting only, should fill out a "Request to Speak" form prior to the start of the meeting and submit it to the Board Chair or Secretary. The Board Chair will then announce the person's name during the public comment period and permit the person to address the Board. Public comment will be heard before the Board takes action.
2. Each person will be granted up to three (3) minutes to address the Board. Time limits for individual speakers will be doubled for members of the public who utilize a translator. If requested, the Board Chair may grant individual speakers additional time, circumstances permitting. The total time allotted to public comment is fifteen (15) minutes, although the Board Chair may extend this time limit, circumstances permitting.
3. Public comment on non-agenda items is not required during special meetings. Due to public meeting laws, the Board cannot discuss or take action on matters not appearing on the agenda. The Board, however, may briefly respond to statements made or questions posed, may ask a question for clarification, make a brief announcement or a brief report on its own activities, or give direction to staff.
4. The President and Board Chair may allow presentations by members of the public upon written request. Requests to make presentations must be received two weeks prior to the next regularly scheduled Board meeting. Such presentations may be placed on the agenda only after the President and/or Board Chair confirms that it directly relates to school business and is otherwise appropriate. No public presentation shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

**AGENDA**

**I. Call to Order at 6:02 PM**

A. Roll Call

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Dr. Kimberly Barraza Lyons, President	<u>X</u>	
Dr. Alfonso Bustamante		<u>X</u>
Valerie Sullivan, Vice Chair	<u>X</u>	
Scott Overpeck, Chair	<u>X</u>	
Ben Stanphill, Secretary	<u>X</u>	
Janine McFarlin, Treasurer	<u>X</u>	
Boris Molina		<u>X</u>
<b>Staff/Other</b>		
Kristin Collins, School Director	<u>X</u>	

B. Approval of Agenda

**II. Public Comment on Closed Session Items, If Any**

Opportunity for members of the public to address the Board on closed session items

**III. Adjourn to Closed Session**

- A. Staffing appointments/terminations/contracts/resignations (Gov. Code Section 54957)
- B. Staff Evaluations/Privacy or Other Confidential Issues (Gov. Code Section 54957(b))

**IV. Reconvene to Open Session and Report of Action from Closed Session, If Any**

**V. Public Comment**

A. Jessica Chavez, Annex Coordinator, requested that the Board review the classified staff's salaries because they have not received raises for 2-3 years.

**VI. Board and Staff Reports**

- A. FSO Report by Patti Cordova
  - 1. Restaurant nights occurring
  - 2. Set date for FSO savings account
  - 3. Book fair scheduled for April
- B. *ELAC Report by Maria Elena Serratos – not present*

- C. School Director Report by Kristin Collins
  - 1. Calendar Update
    - (a) Presented survey results from teachers indicating that they preferred ending the first term before winter break. Recommended adopting a trimester-based schedule
  - 2. LCAP Goals Review
- D. Operations Report
  - 1. Budget Update
    - (a) Presented 2<sup>nd</sup> Interim Budget Report and requested to add to April meeting agenda.
- E. Board of Directors Reports
  - 1. Executive Search Committee Report
    - (a) Process was determined to consist of
      - (i) Phone screen
      - (1) Committee Interview
      - (2) Board, Education and Administrative Staff Interview
      - (3) Stakeholder Engagement left open
  - 2. Budget Committee – Find Prop 39 Plan

**VII. Items for Consent**

Action on the items below will be made in one motion unless removed from Consent by a Board member. Items removed from Consent will be considered in the original agenda order immediately following action on Consent.

- A. Approval of Minutes from November 2017 Board Meeting
- B. *Approval of Minutes from December 2017 Board Meeting - tabled*
- C. Approval of Minutes from February 2018 Board Meeting
- D. *Ratification of February 2018 Check Register – tabled, register not presented*

Action: Approve Consent Items Listed Above	Motion: KL Second: VS
	Vote: 5 for 0 against

**VIII. Discussion and possible action regarding 2018-2019 School Calendar**

Action: Approve trimester-based calendar as recommended by ILT.	Motion: BS Second: KL Vote: 5 for 0 against
--	--

**IX. Items for Future Meetings**

The next regularly scheduled meeting is on April 11, 2018 at 6:00 P.M.

**X. Adjournment**

The meeting was adjourned at 8:11 p.m.

**NOTICES**

Unless otherwise indicated, all items on the Agenda are for the Board’s consideration and potential action.

The Orange County Educational Arts Academy’s open and public meetings meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 USC § 12132), and the federal rules and regulations adopted in implementation thereof. Any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance. Please make any requests at least twenty-four (24) hours prior to the meeting.