

Orange County Educational Arts Academy
A California Public Charter School

BOARD OF DIRECTORS
MEETING MINUTES

Regular Meeting

November 14, 2018

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA School Library

825 N. Broadway, Santa Ana, CA 92701

AGENDA

I. Call to Order at 6:01 PM

A. Roll Call

Board Members

Dr. Kimberly Barraza Lyons, President

Present

X

Absent

Dr. Alfonso Bustamante

X

Valerie Sullivan, Vice Chair

X

Scott Overpeck, Chair

X

Ben Stanphill, Secretary

X

Boris Molina

X

Staff/Other

Kristin Collins, School Director

X

Janine McFarlin, Interim Controller

X

Mike Limon, Executive Director

X

B. Approval of Agenda

II. Public Comment on Closed Session Items, If Any

Opportunity for members of the public to address the Board on closed session items

III. Adjourn to Closed Session

A. Staffing appointments/terminations/contracts/resignations (Gov. Code Section 54957)

B. Staff Evaluations/Privacy or Other Confidential Issues (Gov. Code Section 54957(b))

IV. Reconvene to Open Session at 7:10 PM, no Action

V. Public Comment

No Public Comment

VI. Board and Staff Reports

A. Staff Reports

1. School Director – Kristin Collins
2. Executive Director – Mike Limon

B. Operations Report – Josh Eng and Janine McFarlin

C. Board of Directors Reports

1. Wellness Committee
2. FSO Report – Shoe Drive

VII. Items for Consent

Action on the items below will be made in one motion unless removed from Consent by a Board member. Items removed from Consent will be considered in the original agenda order immediately following action on Consent.

A. Approval of Minutes from October 2018 Board Meeting

B. Ratification of October Check Register

Action: Approve Consent Items Listed Above	Motion: BS Second: VS
	Vote: 5 for 0 against

VIII. Special Meeting in Late November

Action: Schedule special meeting on November 28 th at 6:00 PM, no motion needed	Motion: ___ Second: ___
	Vote: ___ for ___ against

IX. Parking Renewal

Action: No Action taken	Motion: ___ Second: ___
	Vote: ___ for ___ against

X. Items for Future Meetings

The next regularly scheduled meeting is on December 12, 2018.

XI. Adjournment

The meeting was adjourned at 8:28 p.m.

OCEAA Executive Director Board Report
November 2018
Mike Limon

1. Prop 39 Update

- a. Request for bids are out to up to 7 contractors. Due 11/15/18, target spring break 2019 install for HVAC.

2. E-Rate Y22 Update:

- a. \$8k to spend on hardware equipment. Application process has begun.

3. Operational:

- a. Admin team shared drive created and implemented. Goal being is to increase efficiency and create one central location for organizational documents.
- b. Slack App is being piloted, goal is to increase efficiency with quick decision-making items.
- c. Received a general sense of online programs we use, face to face meetings being scheduled with account executives to build relationships and learn more.
- d. Reviewed and developed high-level marketing strategies with contractor.

4. Grants:

- a. CharterSAFE from \$5,000 - \$2,500 for an innovative reliable safety project or program to submit by Friday.
- b. California Dept. of Education - 21st Century Community Learning Centers (CCLC) ranging from \$30,000-\$40,000. The grant would enable us to cut the cost of camp tuition for students on free and reduced lunch.

5. Safety & Security Committee Meeting:

- a. First meeting will be this Thursday, 11/15/18 at 1pm with various department heads represented and the parent US Marshal.
- b. Door Safety Systems: Annex is done and main building by end of month. Need to build out procedures and communications strategy.

6. Partner Development & Documentation:

- a. C1P: Possible Hardware Donation
- b. Chevron: New OC-base contact, connected via LinkedIn
- c. Cox Communications: Emailed and connected via LinkedIn
- d. First Foundation: Tentative coffee meeting options
- e. Fluor Corp: Mike to present at *The Compelling Why* event in Dallas on 11/27/18 to connect with Senior Director, Community Affairs and Fluor Foundation
- f. Joseph Tardie: Valerie L. Sullivan lead, on Friday, 11/16/18
- g. OCSA: Meet with Patricia McMaster Director, Community Programs, after holiday
- h. Pinnacle Network: Site visit 11/3/18

- i. Verizon: Bay area outreach for local contact
- j. Short term report created for prospects and past supporters, need to source a better approach.
- k. New Role Announcement Social Analytics:
 - i. LinkedIn: 140 likes, 56 comments and **7,126 views**
 - ii. Facebook: 263 likes, 152 comments
 - iii. Instagram: 80 likes and 39 comments

7. Upcoming Events:

- a. Kinder Fundraiser, Friday, 11/16/18 at 4pm at the Annex Parking Lot
- b. KEDS After School Winter Performance Program – Friday, 12/12/18 at 4:00 pm
- c. Olive Crest partnership for OCEAA parent workshop classes. This is a 6-week parenting class series. Hosted at OCEAA every Wednesday from 6-8 pm in both Spanish and English.
- d. January, Santa Ana College will begin teaching a free 3-day computer class for OCEAA parents to assist them in navigating Powerschool, Class Dojo and the school's website. Hosted at OCEAA at 6pm.
- e. Jog-a-thon/PE: 3/15/19 at Santa Ana Stadium. 30+ local businesses in Santa Ana have been reached out to requesting sponsorship or donations for the event. The goal is to raise \$10k-\$15 to use to offset the cost of field trips for the school year.

OCEAA Board Update, Nov 14, 2018

LCAP Goal 1: 100% Proficiency

❖ **Instructional Program & Achievement Updates** (K. Collins)

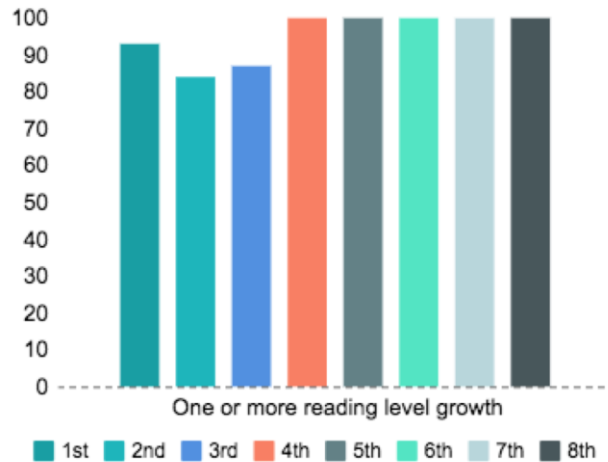
- A variety of informational documents are being revised or created to help parents and the general public understand our achievement data, and are included in the report for your review and comment:
 - Revised infographic summarizing OCEAA's biliteracy achievement data
 - Draft parent guide to accompany the report cards is attached and is being translated to accompany the release of Trimester 1 report cards on Nov 26; teachers have all worked hard to utilize best practices in standards-based grading; Elizabeth Bausman and Monica Bennett Gee have been proactive in resolving technical issues with PowerTeacherPro gradebook.
 - CharterVision has created bar graphs showing district and charter school performance ranked by grade level average scale scores.
- English Language Proficiency Assessments for California (ELPAC) data is in and is being reviewed; we are following weekly updates from CDE regarding scores and implications for reclassification.
- CA School Dashboard update: Local Indicators update and State Indicators preview & release schedule.

❖ **Literacy Team Report** (M. Carrera)

- Literacy team looked over trimester 1 DRA reading data and revised the RTI tiers in order to reflect all necessary changes (please see trimester 1 data below)
- New intervention groups were created based on data collected
- Literacy team is working on writing goals for Trimester 2 to share with parents and students during Student Led Conferences
- 16 students were placed "on-watch" at the end of the first trimester because they made significant growth in reading- they will no longer be receiving pull out intervention
- Students are currently being referred to RTI; Literacy team is reviewing new referrals
- Literacy Coach will be observing students being referred to intervention starting November 13th

The following graph is a summary of the data collected for trimester 1. It shows the percentage of students in RTI per grade level that moved up one or more reading levels (as determined by the DRA):

Trimester 1 Intervention Data



Looking ahead

- Goal setting meetings will be held during conferences to facilitate collaboration between parents, teachers, intervention teachers, and students, in order to ensure academic success
- Information for parents on how to better support literacy at home will be distributed to RTI students' parents
- Literacy team will continue working with teachers to adjust push in support to better meet student needs

❖ Math Report (N. Kubasek)

- Factswise has launched in 1-5 grade classrooms (4th grade/5th grade is occurring in intervention). TK/Kinder will start in January.
- We are continuing to work with a push-in/minimal pull-out intervention model
 - Students will be tested in AR Math at the end of the month and results will be shared with stakeholders
 - We are ready to recommend AR math as a universal screener for 3-8th grade students
 - Currently testing 2nd grade students to see if they are developmentally ready to take the test with accurate results
 - Working with a coach from Accelerated Math to identify learning opportunities for PD
- Continuing to work with teachers on creating effective standards-based math rubrics

- Leading Math PLCs

- TK-3: Focused on implementation of Factswise and progression of number sense standards
- 4-8: Focused on standards based grading rubrics and implementation of Eureka Math

❖ **Arts Report** (E. Vicario)

- First art rotation nearing completion.
- Evidence of student work in the arts will be displayed at conferences.
- Teachers grades moving to reflect all four of the National Core Art Standards, Create, Perform, Respond, Connect
- Need more volunteers for community events. It has been difficult to find volunteers.

❖ **Technology Report** (M. Bennett Gee)

- The Coast Community College Community District has approved a donation of 57 Mac desktop computers and 20 Dell desktop computers and Mr. Luna will schedule with their staff to pick them up to replace our old computer lab machines. While these computers are not new, they much more capable than the Mac minis previously in our computer lab and should increase its efficiency greatly. While that room is not in use as a classroom, the perimeter will house 20-22 computers as a media lab for use on a first-come, first served basis when the 4th grade small group classes are not using it.
- The 24 Chromebooks purchased with the FSO's fireworks stand funds are being cabled into a cart this week by NIXSYS and will go into use next week.
- Teachers continue to meet with the Instructional Tech. Coordinator monthly for grade-level planning meetings to meet [OCEAA's Digital Literacy Standards](#).
 - A new system of trimesterly awards for typing, and yearly awards for digital literacy skills, OCEAA's Pathways to Digital Literacy, is in development and will be implemented next month.

❖ **Professional Development**

- On Site PD:
 - Wednesdays continue to cycle through math and literacy PLCs, with a monthly business/whole staff PD agenda.
 - Nate Warner from EL Education visited on Oct. 18th. After short classroom walkthroughs with the School Director, Nate conferenced with the SD and Coordinator team to review goals and activities for partnership exploration. The introductory EL 101 course was reviewed with teachers on Oct 31st, and has been shared with additional stakeholders. Nate will present an EL 101 overview and answer teacher questions on Dec 12th; a parent/board EL 101 session may also be held earlier that day. The SD and Coordinator team has been tasked with completing an in-depth reflection on the EL Core Practices to determine

areas of greatest strength and greatest need with respect to implementing the EL model.

- Oct 26th student free PD agenda included program reflection using the Dual Language Guiding Principles, ELPAC training, standards-based grading and SEL strategies.
 - The MTSS/School Leadership Team met on Oct 29th and conducted a second administration of the Fidelity Integrity Assessment, a program review tool that assists us in gauging progress and determining priorities for MTSS. Results and next steps will be discussed at the December meeting.
- Off Site PD:
- Kristin Collins and Monica Bennett Gee attended the second BELIEF English Learner Leadership training.
 - Kristin Collins, Nicole Kubasek and Marlynn Carrera attended the MTSS lead team networking meeting on Oct 27th.
 - Marlynn Carrera and Christina Aranda attended the EL Education National Conference in Philadelphia.

LCAP Goal 2: 100% Biliterate/Bilingual

- ❖ English Learner report (M. Bennett Gee)
 - We have received all Summative ELPAC scores from 2017-2018, scores data is viewable [here](#).
 - Orders for Summative ELPAC materials for 2018-2019 will be placed this week.
 - MBG attended Summative ELPAC Administration & Scoring Training on Oct 30th.
 - New criteria for reclassification in keeping with ELPAC will be shared with parents at this week's ELAC meeting by Mrs. Claudia Sachs and Mrs. Monica Bennett Gee.

LCAP Goal 3 – 100% Safe, Healthy and Positive School Climate

- ❖ PBIS Counselor report (G. Castrillon)
 - The social, emotional and behavioral support continues to be implemented throughout. Data (SWIS) shows reduction of negative behaviors overall. We are developing Tier II entry/exit criteria for CICO, Check in Check out, and Circles. 2nd Step is being implemented with grades TK through 5.
 - Kristin Collins and Jessica Chavez attended the PBIS Coaches network meeting at OCDE on Oct 16th.

LCAP Goal 4 – 100% Parent-School Partnerships

- ❖ ELAC (C. Sachs)
- ❖ SSC- No meeting in November due to Veteran's Day

- ❖ Student Led Conferences are being scheduled for 11/28 and 12/5 in grades 1-8; Annex SLCs will take place in Fe



An independent TK-8 charter school nurturing creative, critical thinkers through language, arts and culture.



PROGRAM HIGHLIGHTS

- Two-Way Bilingual Immersion
- Integrated and specialized arts instruction
- Award winning curricula
- Inclusive instructional practices
- Positive Behavioral Interventions and Supports



576 Students

Student Population



- Latino (86.87%)
- Other (10.10%)
- White (3.03%)



64.8% Low Income (LI)

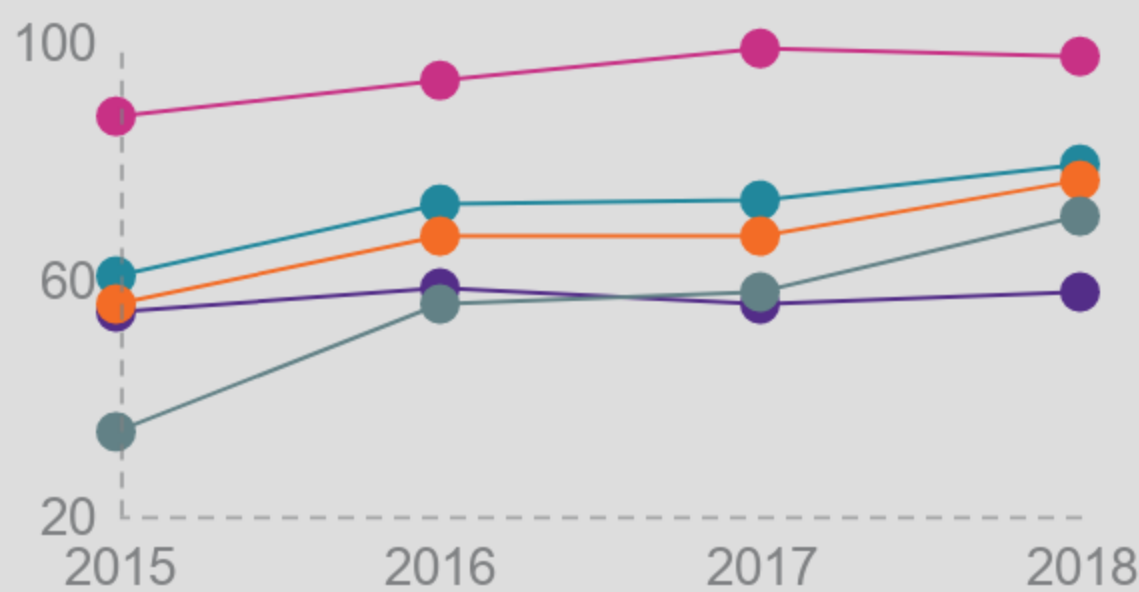


52.6% English Learners (ELs)

OUR DATA STORY

4 Years of Growth on the California Assessment of Student Performance and Progress (CAASPP)

English Language Arts



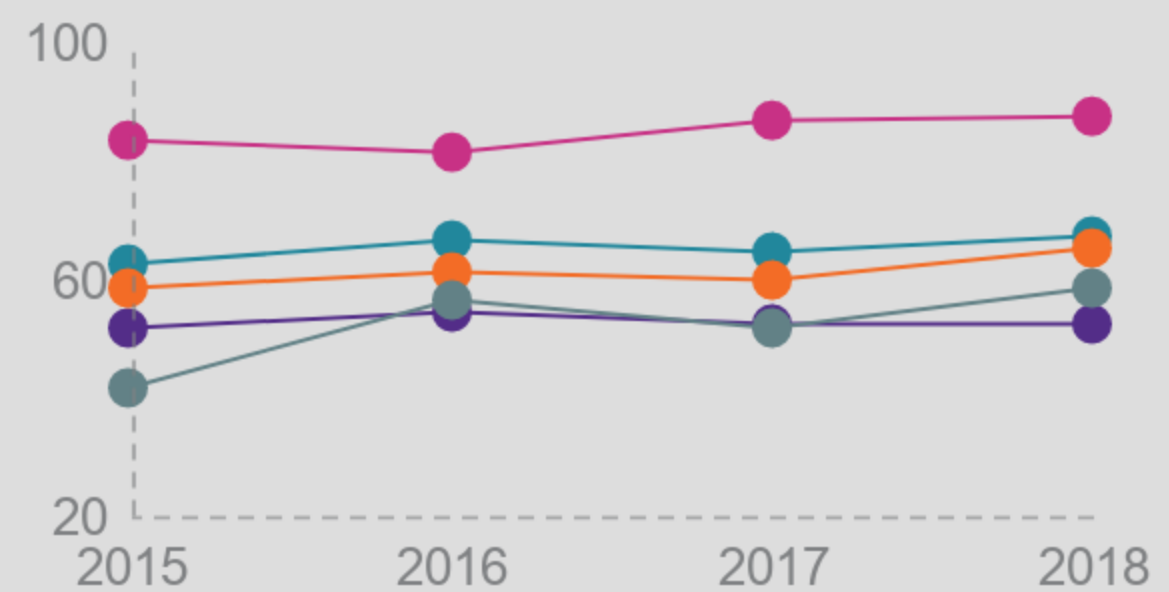
Legend: OCEAA ALL, SAUSD ALL, OCEAA LI, OCEAA ELs, OCEAA RFEPs

The percentage of all OCEAA students near, at or above proficiency in ELA increased by almost 20% over the last 4 years, surpassing SAUSD's all student performance by over 20 percentage points.

OCEAA's Low Income subgroup improved at the same rate during the same period, while our percentage of English learners near, at or above proficiency doubled.

Students who began as ELs and Reclassified as Fluent English Proficient are consistently high performing.

Mathematics



Legend: OCEAA ALL, SAUSD ALL, OCEAA LI, OCEAA ELs, OCEAA RFEPs

The percentage of all students near, at or above proficiency in math increased from 62% to 67% over the last 4 years, while SAUSD's performance remained flat.

The performance of Low Income, and Reclassified English Fluent Proficient subgroups improved at about the same rate during the same period.

English Learners had more dramatic gains, increasing the the percentage of students near, at or above standards from 41% to 58%.

Last updated 9/14/2018

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TWO WAY BILINGUAL IMMERSION PROGRAM FEATURES

90:10 Model



Kindergarten begins with 90% of instruction conducted in Spanish; English instruction is added incrementally until fifth grade, when instruction is 50% in English and 50% in Spanish.

Inclusive Classrooms



English speaking and Spanish speaking students learn from each other in the same classroom setting, creating a two-way language learning environment.

Pathway Awards

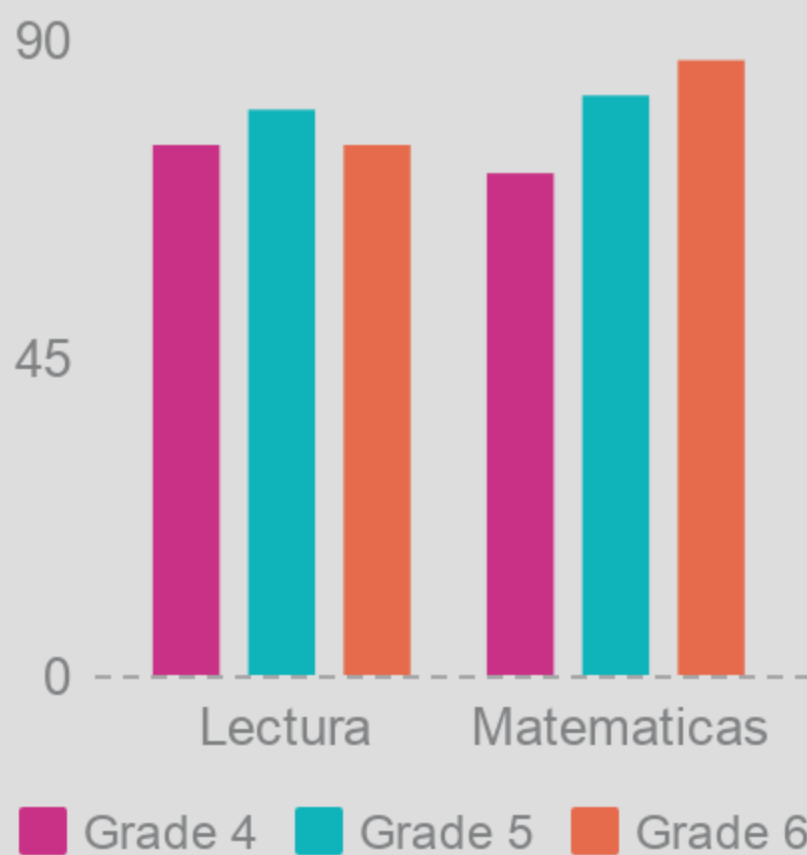


Students qualify for Pathway to Biliteracy Awards in grades K, 3, 6 and 8; these awards are stepping stones to earning the California Seal of Biliteracy in 12th grade.

TWBI PROGRAM MEASURES OF SUCCESS

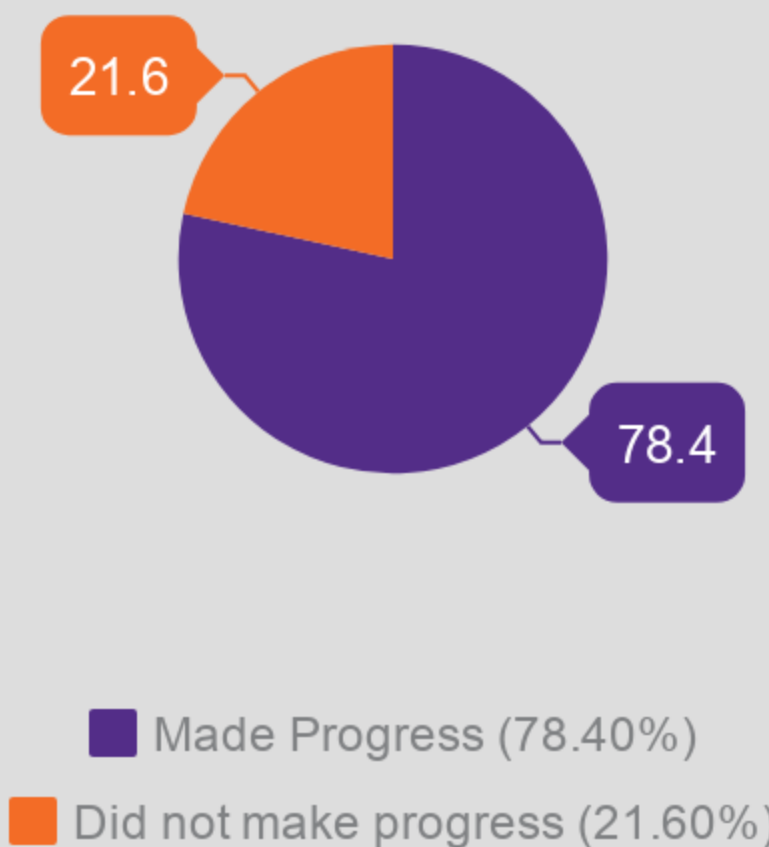
Measure 1: APRENDA 3 standardized test in Spanish

71% to 87% of students scored at or above grade level in Spanish reading comprehension and mathematical problem solving in grades 4-6, which were fully TWBI in 207-18.



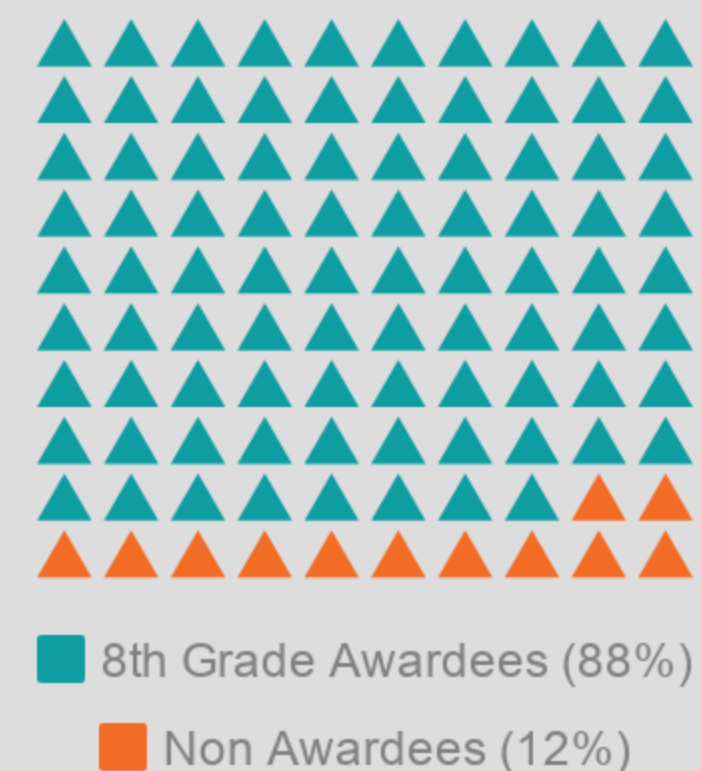
Measure 2: California English Language Development Test

High numbers of English Learners made progress in English on the 2017 CELDT. (When ELs Reclassify as Fluent English Proficient, they become our highest CAASPP scorers!)



Measure 3: Pathway to Biliteracy Awards

The majority of 8th grade TWBI students earned Pathway Awards in 2017 by submitting documentation of excellent Spanish reading, writing, speaking and listening skills.



Demographic and enrollment information from the 2016-17 School Accountability Report Card; CAASPP and CELDT Data from CDE

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