

Orange County Educational Arts Academy
A California Public Charter School

BOARD OF DIRECTORS

MEETING MINUTES

Special Meeting

May 27, 2021

6:00 p.m. – Open Session

Teleconference

Zoom Meeting: <https://bit.ly/33DU6Mz>

Meeting ID: 998 0701 0685

Password: oceaaboard

Reference Materials: <https://bit.ly/3ouSJJq>

MINUTES

I. Call to Order

A. Roll Call

Board Members

Dr. Alfonso Bustamante

Valerie Sullivan

Scott Overpeck, Chair

Ben Stanphill, Secretary

Boris Molina

Carmen Aparicio

Jessica Reyes

Staff/Other

Kristin Collins, School Director

Janine McFarlin, Treasurer

Mike Limon, President/Executive Director

Present

Absent

		X
		X
X		
X		
		X
X		
X		
X		
X		
X		

B. Approval of Agenda

II. Public Comment

No public comment

III. Approval of the AB86 Expanded Learning Opportunities Grant Plan (\$446,697)

Presentation by Nicole Kubasek and Marylinne Carrera

Action: Approve Grant Plan for AB86 Expanded Learning Opportunities Grant Plan for \$446,697	Motion: BS Second: CA Vote: BS, CA, JR, SO for 0 against
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IV. Review and Possible Approval of Employee Retention Bonus for Fall 2021

Action: Approve 2% employee retention bonus as presented.	Motion: CA Second: JR
	Vote: BS, CA, JR, SO for 0 against

V. Items for Future Meetings

The next regularly scheduled meeting is on June 9, 2021.

VI. Adjournment

The meeting was adjourned at 6:43 PM.

ELO Grant

Kubasek and Carrera

ELO Grant: Expanded Learning Opportunities

Summer 2021

- Pilot summer program
- Program Coordinator
- 2 paraprofessionals
- Digital platform
- Math/ELD
- 6 weeks
- Pre and Post Data
- Prioritize ELs/SPED
- 30 students

Year 1: 2021-2022

- Year long intervention/after school program
- Program Coordinator
- 7 Paraprofessionals
 - 12:30-5:00
- Math/ELA or SLA/ELD
- Data Cycles
- Prioritize ELs/SPED
- 15-20 students per grade level (max 140)
- Manipulatives (1x purchase)
- Educlimber (1 x purchase)
- Librarian

Summer 2022

- Expand program based on 2021 data
- 2-4 paraprofessionals
- Digital platform: Expand to SLA/ELA
- 8 weeks
- Pre and Post Data
- Prioritize ELs/SPED
- 90 students

Year 2: 2022-2023


- Same format as Year 1
- Expand enrichment opportunities through KEDS

Structures of support

School Day

- Teacher instruction
- Intervention period with ELO paraprofessional
- RTI push-in and SPED push-in

Afterschool

- KEDS
 - ELO program
 - Teacher tutoring
 - SPED office hours
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Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Orange County Educational Arts Academy	Karina Kelty, School Director	kkelty@oceaa.org, 714-588-2787

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The MTSS team used LCAP stakeholder engagement input (parent survey, School Site Council, Instructional Leadership Team, Coffee Chats, ELAC) to determine how ELO funding could supplement the LCAP to address student needs. Local and state data indicate that English learners and Students with Disabilities are most in need of supplemental instruction to meet intended pupil outcomes.

A description of how students will be identified and the needs of students will be assessed.

Summer 1 cohort will be selected based on T3 RtI data and will be assessed using STAR Reading/Math. Fall T1 cohort will be identified using BOY diagnostics and be targeted to English Learners and students with disabilities.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Direct contact, Back to School Night, weekly bulletins, Coffee Chats.

A description of the LEA's plan to provide supplemental instruction and support.

OCEAA envisions a multi-pronged approach:

Conduct a supplemental instruction pilot program for summer 2021 to measure the effectiveness of the use of differentiation platforms to close learning gaps. For a 6 week period, students will follow a differentiated learning plan to improve math and literacy skills using Freckle, including a pre and post test, progress monitoring and regular feedback from a trained interventionist.

If response to the invention is positive, OCEAA will expand the supplemental program to additional students in an intervention period/afterschool model within the first month of the 2021-2022 school year, continuing with 6 week data cycles until students are ready to be exited from the support.

Recognizing that all students have strengths to build on, the integration of reading for pleasure, art and STEM enrichment will be thoughtfully incorporated into the extended day to sustain student motivation.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time (Year 1: Summer pilot program & intervention period/afterschool program; Year 2: expanded summer program & intervention period/afterschool program)	\$235,000	[Actual expenditures will be provided when available]
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports (Math manipulatives and STEM/robotics kits to provide tactile and visual models that help develop students' understanding.)	\$36,000	[Actual expenditures will be provided when available]
Integrated student supports to address other barriers to learning (Librarian to build a culture of joyful reading and literacy and enrichment programs such as chess, dance and art, integration of nutrition and health education.)	\$145,000	[Actual expenditures will be provided when available]

Additional academic services for students (Educlimber data warehouse system to provide progress monitoring across multiple indicators and related training)	\$30,000	[Actual expenditures will be provided when available]
Total Funds to implement the Strategies	\$446,000	[Actual expenditures will be provided when available]

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

NA

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov.

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,

- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. **Extending instructional learning time** in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. **Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports** including, but not limited to, any of the following:
 - a. **Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.**
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. **Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.**

3. **Integrated student supports to address other barriers to learning**, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. **Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.**
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- **The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.**
- **The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.**
- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be

implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021



Orange County Educational Arts Academy

RESOLUTION: RE-EMPLOYMENT BONUSES FOR STAFF

WHEREAS, charter school and public school employees across California, including employees of Orange County Educational Arts Academy (“OCEAA”), have experienced a unique and challenging school year in light of the COVID-19 pandemic and related transitions between on-site and distance learning, and complying with complex COVID-19 laws and regulations; and

WHEREAS, qualified staff are reported to be leaving the education profession in part in light of the complications of teaching and related support during the COVID-19 pandemic, making OCEAA’s options for staffing difficult and competition for qualified staff rigorous; and

WHEREAS, OCEAA has received notice from qualified employees that they do not intend to return to work at OCEAA for the 2021-2022 school year, leading to concerns of staff shortages; and

WHEREAS, OCEAA has flexibility in the budget to provide reasonable bonuses to eligible staff members who accept reemployment with OCEAA.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of OCEAA that:

1. The Board shall provide reemployment bonuses to eligible employees in exchange for their return to work at OCEAA for the 2021-2022 school year as follows:
 - a. All “returning employees” of OCEAA are eligible for a reemployment bonus equal to two (2) percent of their regular annual salary as of June 30, 2021.
 - b. “Returning employees” are OCEAA employees with an initial hire date before May 21, 2021. Employees who do not accept a position and execute an employment agreement with OCEAA for the 2021-2022 school year or who do not return for work at the start of the new school year are not “returning employees” for purposes of this bonus.
 - c. Eligibility for a reemployment bonus will be determined by a review of each employee’s employment status as of August 1, 2021, at which point the employee must be employed with, and working for, OCEAA.

Reemployment Bonuses for Staff

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- d. Reemployment bonuses are to be provided to employees as a lump sum payment in September 2021.
 - e. Full-time and part-time employees are eligible for reemployment bonuses. Vendors, contractors, volunteers, and other non-employees are excluded from eligibility.
2. Bonuses are provided on a one-time (non-precedent setting) basis.

PASSED AND ADOPTED by the Governing Board of OCEAA this 27th day of May 2021, by the following vote:

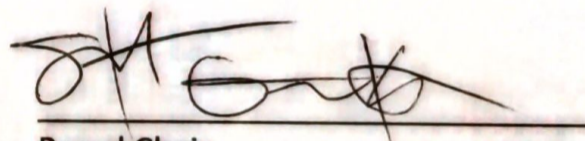
AYES: 4

NOES: 0

RECUSE:0

ABSENT: 2

The undersigned Board Chair of the Governing Board of Orange County Educational Arts Academy, does hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its meeting on the above date and by the vote above stated, which resolution is on file in the office of the said Board.


Board Chair