

Orange County Educational Arts Academy
A California Public Charter School

**BOARD OF DIRECTORS
MEETING MINUTES**

Special Meeting

March 29, 2022

6:00 p.m. – Open Session

Teleconference

Zoom Meeting: <https://bit.ly/3LxUCzx>

Meeting ID: 849 0854 4789

Password: 101696

Reference Materials: <https://bit.ly/3LaOHQu>

MINUTES

I. Call to Order:

A. Roll Call

Board Members

Dr. Alfonso Bustamante

Valerie Sullivan

Scott Overpeck, Chair

Ben Stanphill, Secretary

Boris Molina

Carmen Aparicio

Jessica Reyes

Staff/Other

Janine McFarlin, Treasurer

Mike Limon, President/Executive Director

Present

Absent

		X
	X	
	X	
	X	
	X	
	X	
	X	
	X	
	X	

B. Approval of Agenda

II. Approve OCEAA Board Meeting Delivery to Virtual Platform

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Action: Approve Virtual Meeting	Motion: JR Second: BM
	Vote: JR, VS, BM, BS, CA, SO for 0 against

III. Public Comment

No public comment

IV. Review of Possible Academic Leadership Restructuring Models with Stakeholder Engagement Plan

Slide 4 – thinking for later phases of putting After School Program Manager and Nutritional Services Manager under a single “Business Manager” since they have a ton of compliance things we need to fill out.

Slide 5 - Current charter calls out our org structure with a School Director at OCEAA

V. Items for Future Meetings

The next regularly scheduled meeting is on April 13, 2022.

VI. Adjournment

The meeting was adjourned at 7:11 PM.



"I Painted"
MY OWN
Reality

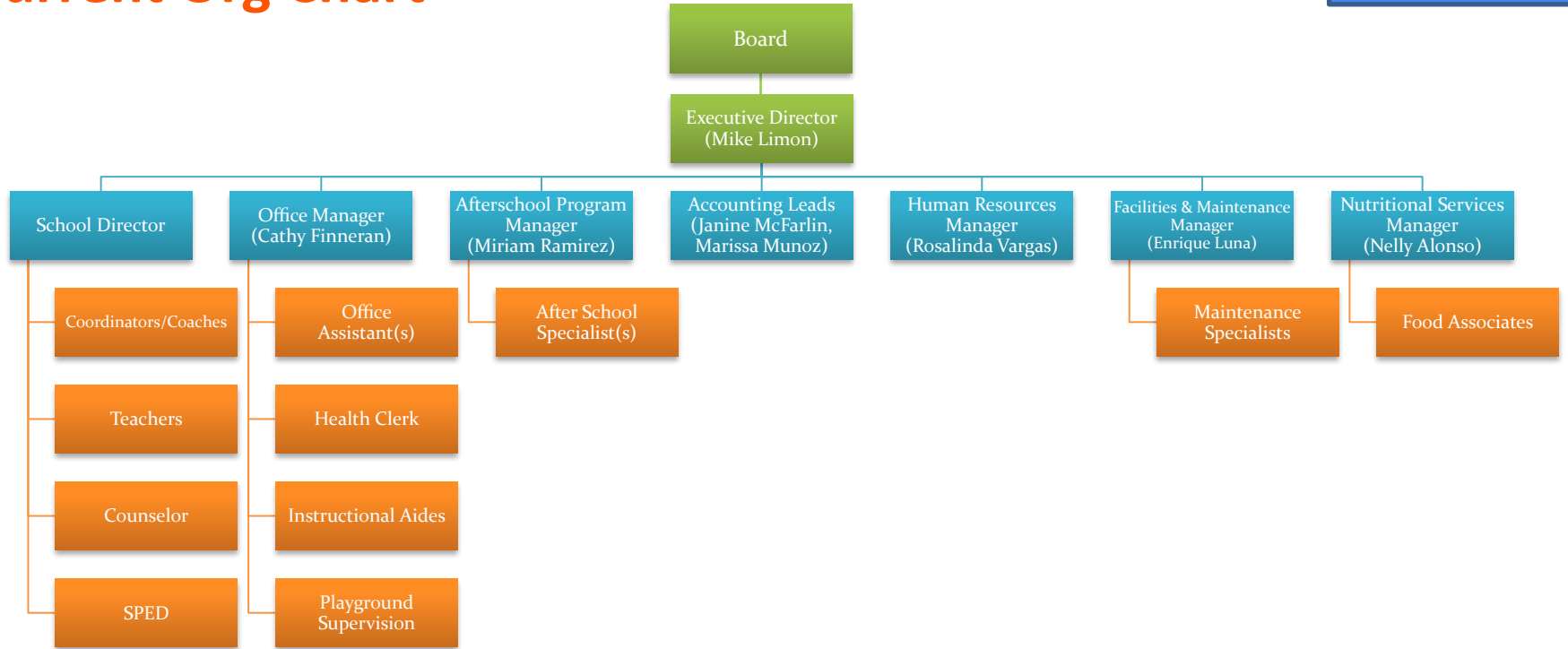
Frida Kahlo



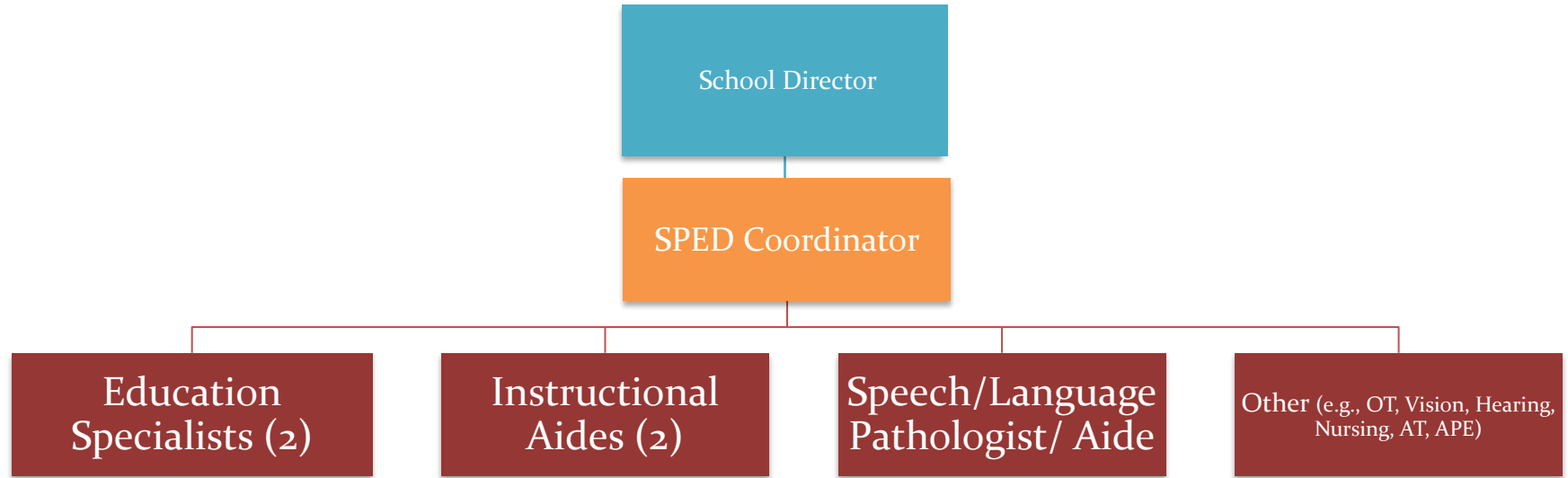
Academic Team Restructuring & Engagement Concepts 3/29/22

Current Org Chart

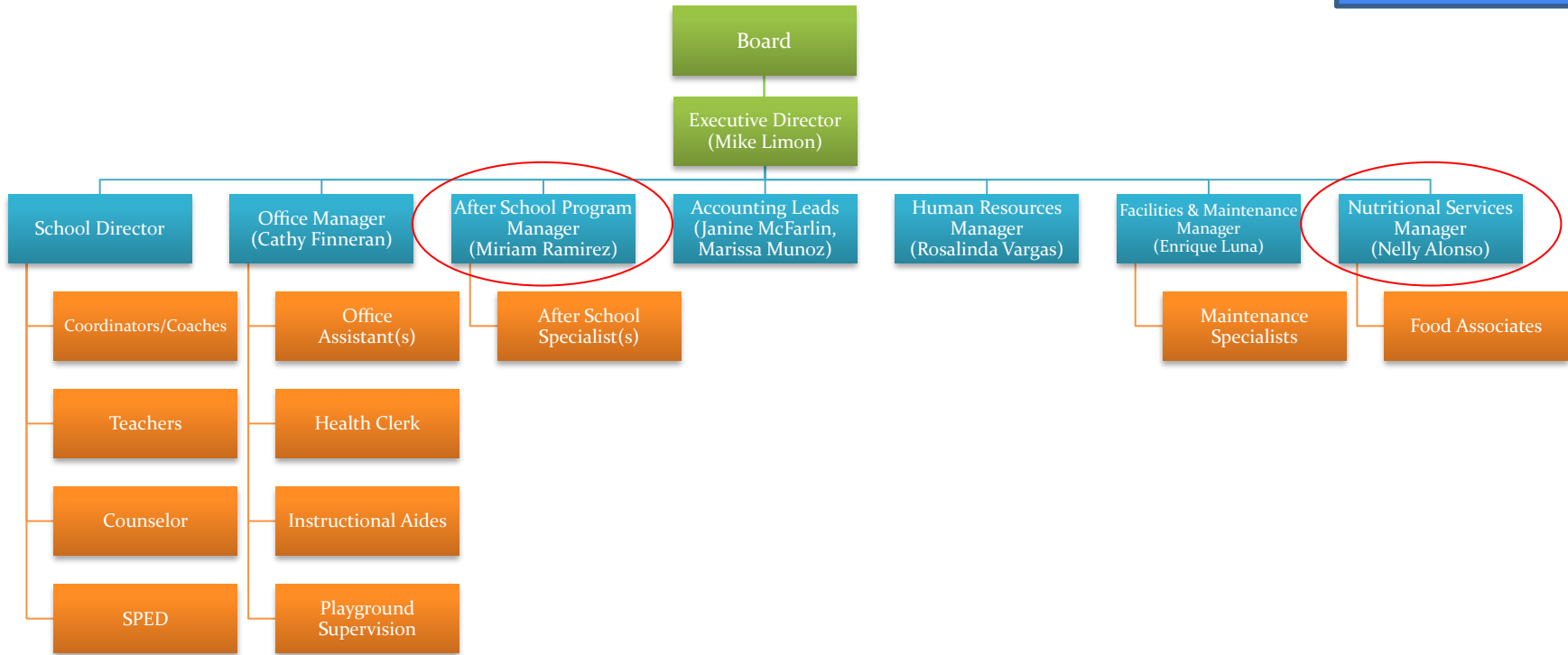
ED to oversee vendors, IT, etc



2021-22 Structure



ED to oversee vendors, IT, etc



Possible Future Operations Changes

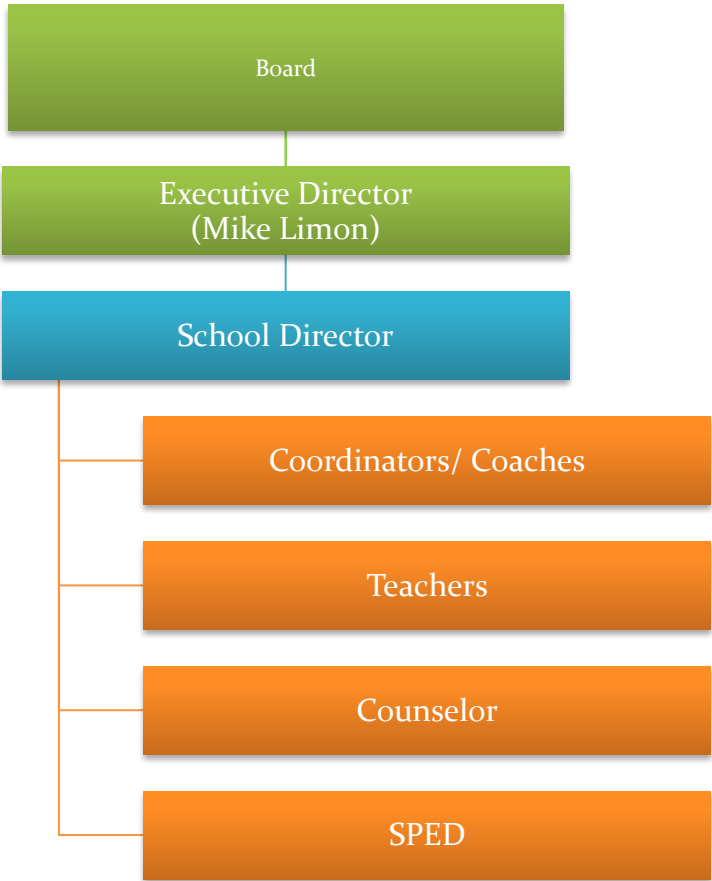
Restrictions: Current Charter

*Charter Renewal Petition for the
Orange County Educational Arts Academy
A California Public Charter School
July 1, 2020 – June 30, 2025*

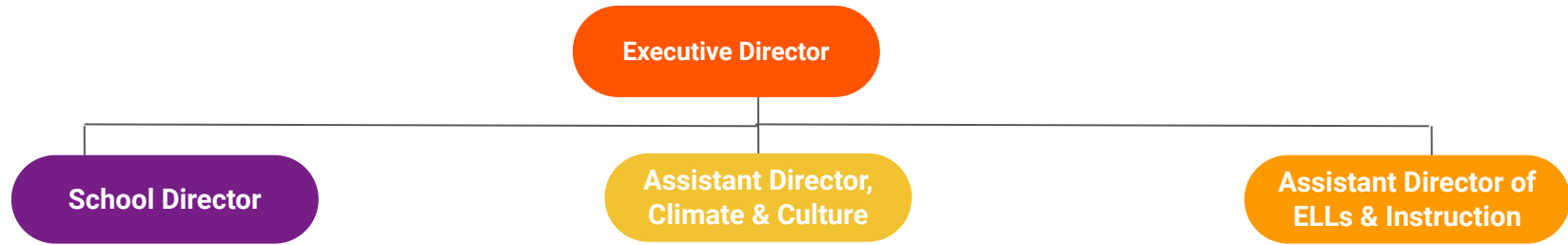


*Submitted to
Santa Ana Unified School District
October 15, 2019
Approved on December 17, 2019*





CONCEPT 1 - Current Structure



- Leads Academic Program
- Math and Literacy
- Teacher Evaluations
- Behavior/Discipline
- Compliance (LCAP, etc) and testing (CAASP, etc)

- SPED Department
- Counselor/PBIS/COST/SART
- Teacher Evaluations

- ELD & ELAC
- Teacher Evaluations
- Compliance (LCAP, etc) and testing (ELPAC)



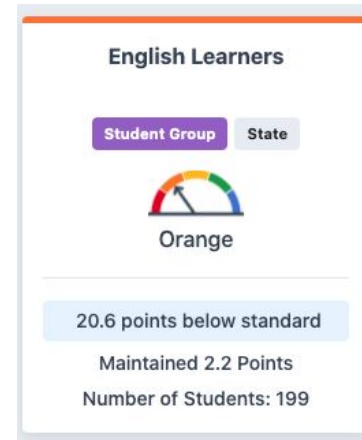
CONCEPT 2 - Distributive Leadership Model

2022-23 Academic Team Restructuring

Concept 2

Benefits of this concept:

1. The goal of this concept is to have a sustainable system for long term growth for Academic program
2. Distributive leadership model: 3 supervisor roles whom would have supervisory duties
 - a. (2) TOSA positions will remain, so one additional hire
3. Build capacity for positive student behavior supports
4. A focus on EL students, which OCEAA represents nearly 50%
 - a. To continue with EL Education (ELED), one of the goals that were created, focused on EL CAASPP test score improvements



CONCEPT 3: Modifications Based on “Education Partner” Feedback



Engagement:

- 1. Parents - Coffee Chat, next is April 14th**
 - a. Board support requested**
- 2. Teachers - Conduct Focus Groups (2) - Week of April 11th**
 - a. Board support requested**
- 3. Classified Staff - Conduct Focus Groups (2) - Week of April 11th**

Communications/ Execution: TENTATIVE DATES

- 1. Need Final Concept vetted and decided on - April 13th Board Meeting**
- 2. Communicate Final Vision (staff & parents) - April 14th**
- 3. Have job descriptions finalized - April 14th**
- 4. Develop hiring plan with interview rubric (survey) with interview panel - April 13th**
 - a. Everyone is expected to follow this process**



Interview Structure

STEPS:

1. Screening Review Panel

- a. Mike Limon, Rosalinda Vargas, Janine McFarlin, New Controller (TBD) , Other Admin Representatives (TBD)

2. Board Sub Committee + Key Staff

- a. Carmen Aparicio, Jessica Reyes, Mike Limon, FSO Representative(s) and ELAC Representative(s)

3. Teacher representatives

- a. Mike Limon, teacher volunteers (up to 9 to represent grades)

4. Back to screening panel to review results to announce hire



2021-22 Current Plan without School Director



New Roles & Responsibilities - Parent Facing

Lead Academic Program and MTSS

Interim Admin for Student Services

Mike

Monica

- Student Leadership
- Attend IEPs (Tu/Th)

Nicole

- Behavior admin designee 4th-8th
- Manage SSTs
- 8th Grade Academic Monitoring for Promotion

Marlynne

- Behavior admin designee TK-3
- Manage SSTs
- Attend IEPs (Tu/Th)
- 504s

Kristin

- Monitors and supports PBIS implementation at the main building 2x per week (Tu/Th); handles or assigns designee to handle ODRs
- SPED support
- SART support

Mike

- School Coordinating Council



New Roles & Responsibilities - Teacher Facing

Lead Academic Program and MTSS

Interim Admin for
Student Services

Mike

Monica

Nicole

Marlynne

Kristin

Mike/HR

- Attend Admin Team meetings
- Lead Crew Committee
- Coffee Chats
- 8th Promotion Event Support
- Assembly agenda prep & sharing

- Co-lead WP Team
- Co-lead MTSS
- Weekly Monday Update
- 8th Promotion AIP
- Review and feedback on WAGs and YAGs

- Manage subs
- Co-lead WP Team
- Co-lead MTSS
- Review and feedback on WAGs and YAGs
- Ed Admin support for SPED team, attends weekly meetings

- On campus Tues/Thurs to supervise behavior in the main building
- Onboards new counselor
- Ed Admin support for SPED team, attends weekly meetings

- Reviewing EOY certificated review expectations to realign at this point, which will be focused on the [5D+ Professional Collaboration & Communication rubric](#)
- Time off requests

Collaboratively support PD agenda planning, LCAP, progress reports, Board reports, EOY checkout, hiring, summer planning.



Q&A



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'On Hold' Roles & Responsibilities - Teacher Facing

Lead Academic Program and MTSS

Monica

- Reminder to contact Orange Crew for tech support about networks, blocked sites, hardware, and Promethean Boards.
- Reminder for tech support about **student** devices - email familytechsupport@oceaa.org

Nicole

- Weekly grade level team meetings

Marlynn

- Weekly grade level team meetings